



Vítejte na hlavním panelu **rezervace DISH**. V tomto tutoriálu vám ukážeme, jak spravovat své rezervace.

The screenshot displays the DISH Reservation Admin Panel interface. At the top, the header includes the 'DISH RESERVATION' logo, a notification bell, the text 'Test Bistro Training', a language selector (UK flag), and a refresh icon. A teal banner at the top right contains the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two orange buttons: 'WALK-IN' and 'ADD RESERVATION'. Below this is a date range selector showing 'Wed, 27 Sep - Wed, 27 Sep'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. A filter bar shows 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled' filters, along with counts for calendar, guests, and tables: '0', '0', and '0/49' respectively. The main content area is empty, displaying a large circular icon of a person with binoculars and the text 'No reservations available'. A 'Print' button is located at the bottom left of the main area. The footer contains a 'Too many guests in house? Pause online reservations' message with a pause icon, the text 'Designed by Hospitality Digital GmbH. All rights reserved.', and a help icon (question mark). Navigation links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings' are also present.

Když vyberete nabídku **Rezervace**, uvidíte přehled svých rezervací.

The screenshot displays the DISH RESERVATION admin interface. On the left is a dark sidebar with navigation items: Reservations (highlighted with an orange box), Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a notification: "Too many guests in house? Pause online reservations" with a pause icon.

The main content area has a dark header with "DISH RESERVATION" on the left, a notification bell, and "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header is a light blue banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION".

The main content area features a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". Below this, a message states: "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. A filter bar includes radio buttons for "All", "Completed", "Upcoming" (selected), and "Cancelled", along with icons for a calendar (0), guests (0), and tables (0/49).

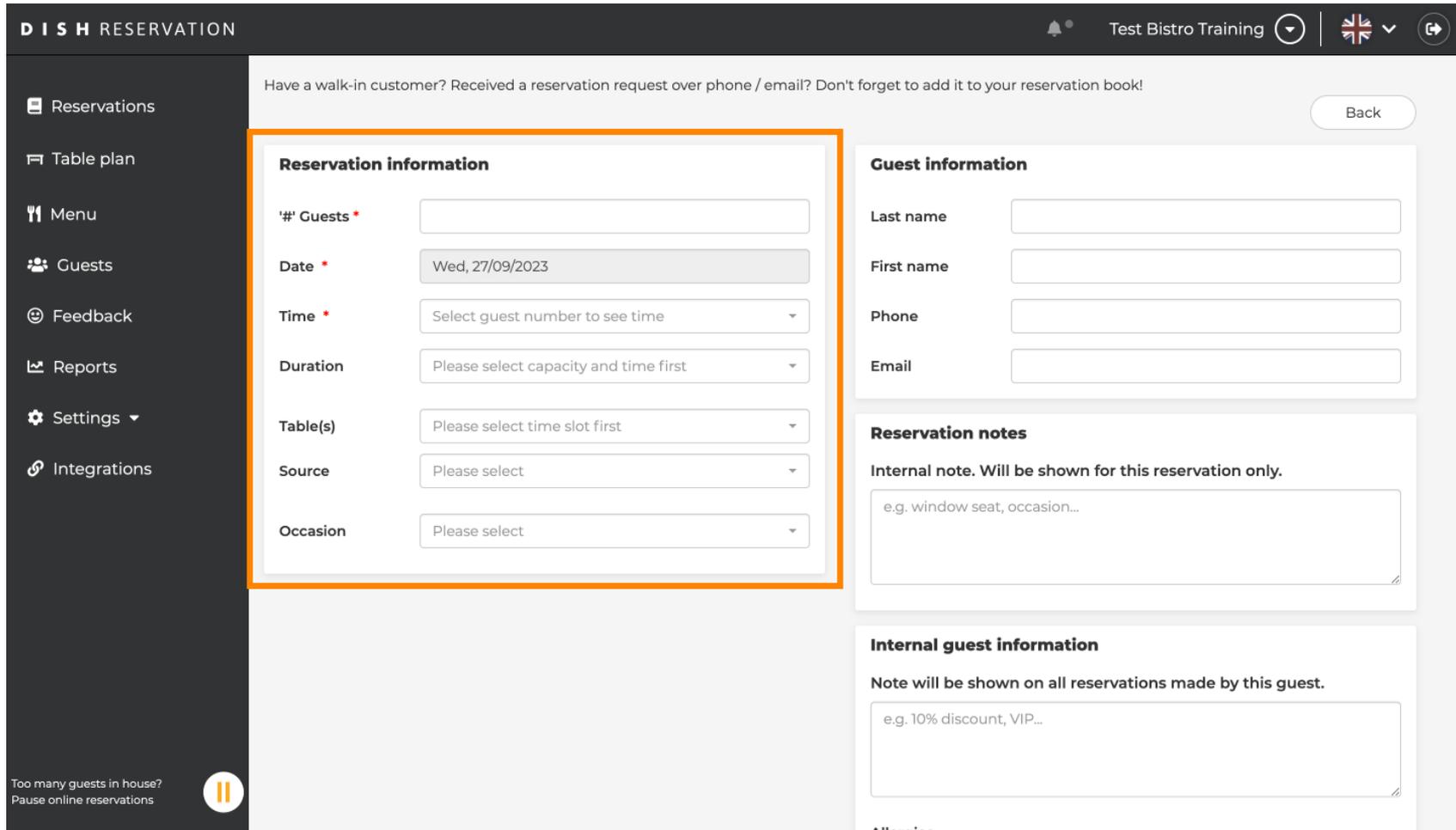
The central part of the screen shows a large grey area with a circular icon of a person with binoculars and the text "No reservations available".

At the bottom, there is a "Print" button, a help icon (question mark in a circle), and footer text: "Designed by Hospitality Digital GmbH. All rights reserved." and a list of links: "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings".

Pro ruční přidání rezervace klikněte na **PŘIDAT REZERVACI**.

The screenshot shows the DISH RESERVATION admin panel. The top navigation bar includes the logo, the text "DISH RESERVATION", a notification bell, the user name "Test Bistro Training", a language dropdown (UK flag), and a refresh icon. The left sidebar contains a menu with the following items: Reservations (selected), Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION" (highlighted with an orange border). Below the banner is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. A filter bar shows "All", "Completed", "Upcoming" (selected), and "Cancelled" options, along with icons for a calendar (0), guests (0), and a table (0/49). The main content area displays a large icon of a person with binoculars and the text "No reservations available". At the bottom left, there is a "Print" button and a notification "Too many guests in house? Pause online reservations" with a pause icon. At the bottom right, there is a help icon (question mark) and a footer with "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

 Otevře se nové okno, kde můžete zadat základní **informace o rezervaci** .



**DISH RESERVATION** Test Bistro Training  

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [Back](#)

**Reservation information**

# Guests \*

Date \*

Time \*

Duration

Table(s)

Source

Occasion

**Guest information**

Last name

First name

Phone

Email

**Reservation notes**

Internal note. Will be shown for this reservation only.

**Internal guest information**

Note will be shown on all reservations made by this guest.

Allergies

Too many guests in house?  Pause online reservations



Poté vyplňte údaje o hostovi. **Poznámka: Jméno nebo příjmení, jedno z nich je povinné.**

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

**Reservation information**

# Guests \*

Date \*

Time \*

Duration

Table(s)

Source

Occasion

**Guest information**

Last name

First name

Phone

Email

**Reservation notes**

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

**Internal guest information**

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

**Allergies**

Too many guests in house? ||  
Pause online reservations



Pokud jsou k rezervaci poznámky, můžete je ponechat v části Poznámky k rezervaci. K zadání informací použijte odpovídající **textové pole**.

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

### Reservation information

**# Guests \***

**Date \***

**Time \***

**Duration**

**Table(s)**

**Source**

**Occasion**

### Guest information

**Last name**

**First name**

**Phone**

**Email**

### Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

### Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

**Allergies**

Too many guests in house? Pause online reservations



Existují další informace týkající se hosta? Nechte je v příslušných **polích** v části Interní informace o hostovi .

The screenshot displays the DISH RESERVATION admin interface. On the left is a dark sidebar with navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area is divided into several sections:

- Reservation details:** A form with three dropdown menus: "Table(s)" set to "1", "Source" set to "Phone", and "Occasion" set to "Casual dining".
- Reservation notes:** A section titled "Reservation notes" with a sub-header "Internal note. Will be shown for this reservation only." and a text input field containing "e.g. window seat, occasion...".
- Internal guest information:** A section titled "Internal guest information" with a sub-header "Note will be shown on all reservations made by this guest." and a text input field containing "e.g. 10% discount, VIP...". Below this are sections for "Allergies" and "Diet", each with a list of checkboxes for various options.

The "Internal guest information" section is highlighted with an orange border. At the bottom right of this section is a yellow "SAVE" button. The footer of the interface includes a status message "Too many guests in house? Pause online reservations" with a pause icon, the text "Designed by Hospitality Digital GmbH. All rights reserved.", and a row of links: "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings".



Jakmile zadáte všechny informace, klikněte na **ULOŽIT** pro přidání rezervace.

**DISH RESERVATION** Test Bistro Training

Reservations  
Table plan  
Menu  
Guests  
Feedback  
Reports  
Settings  
Integrations

Table(s) 1  
Source Phone  
Occasion Casual dining

**Reservation notes**  
Internal note. Will be shown for this reservation only.  
e.g. window seat, occasion...

**Internal guest information**  
Note will be shown on all reservations made by this guest.  
e.g. 10% discount, VIP...

**Allergies**  
 Gluten  Sesame  Nuts  Crustacean  Eggs  Fish  
 Mustard  Lactose  Celery  Peanuts  Shellfish  Soy  
 Lupins  Sulphite

**Diet**  
 Gluten-free  Halal  Kosher  Lactose-free  Vegan  
 Vegetarian

**SAVE**

Too many guests in house?  
Pause online reservations

Designed by Hospitality Digital GmbH. All rights reserved.

FAQ | Terms of use | Imprint | Data privacy | Privacy Settings

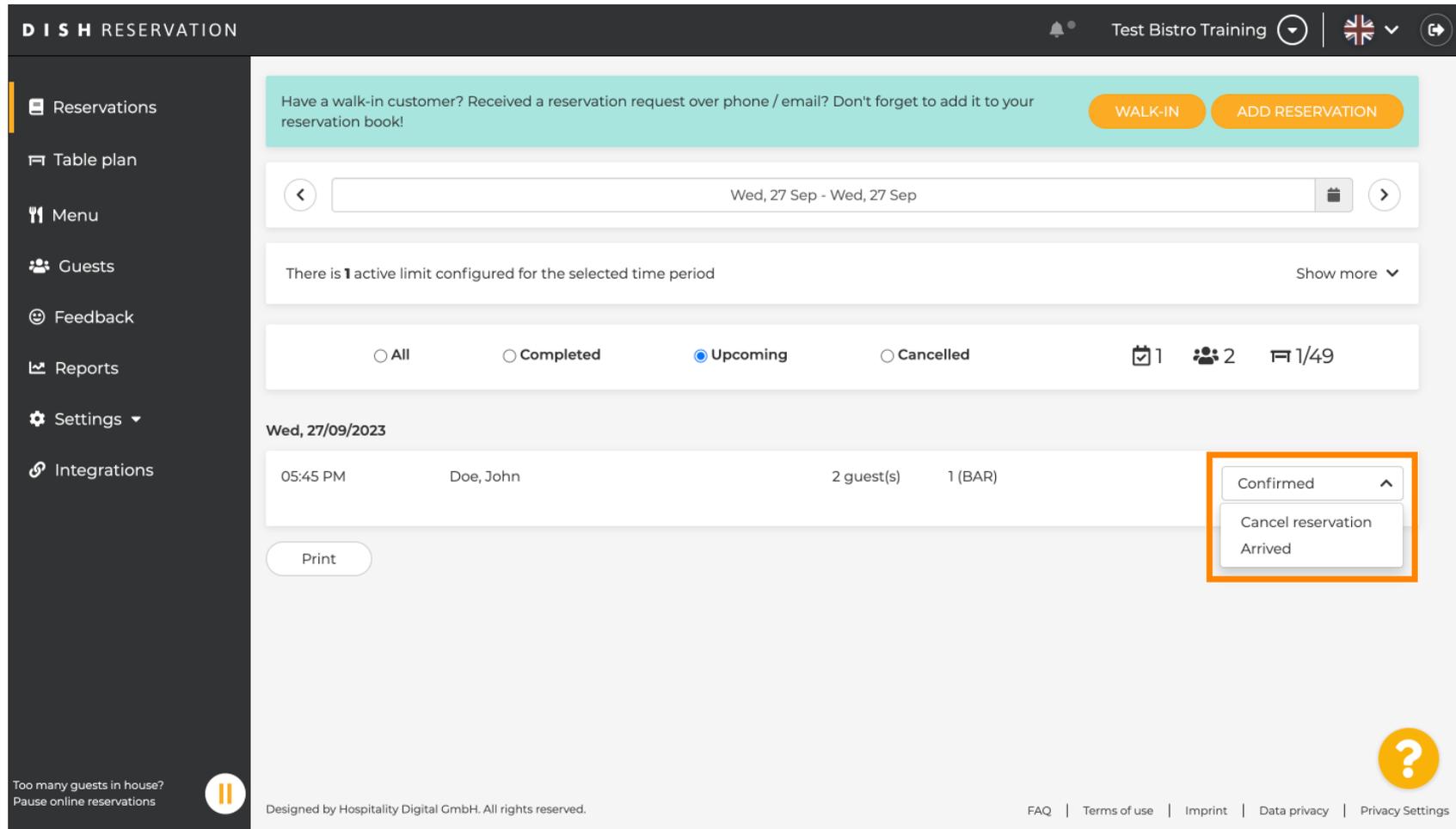


Poté budete přesměrováni zpět do přehledu, kde uvidíte svou přidanou rezervaci.

The screenshot shows the DISH RESERVATION admin interface. At the top, there's a header with the logo and user information 'Test Bistro Training'. A navigation sidebar on the left includes options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal notification banner, a date selector for 'Wed, 27 Sep - Wed, 27 Sep', and a status filter showing 'Upcoming' as selected. A table lists reservations, with one highlighted: '05:45 PM', 'Doe, John', '2 guest(s)', '1 (BAR)', and 'Confirmed'. A 'Print' button is located below the table. At the bottom, there's a footer with a help icon, a notice about guest limits, and legal links like FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



Pomocí **rozbalovací nabídky** můžete rezervaci buď zrušit, nebo ji označit jako doručenou.



The screenshot shows the DISH RESERVATION admin interface. On the left is a dark sidebar with navigation items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a top navigation bar with 'Test Bistro Training' and a language selector. Below this is a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. A date range selector shows 'Wed, 27 Sep - Wed, 27 Sep'. A summary bar indicates '1 active limit configured for the selected time period'. Filter buttons include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 1 calendar icon, 2 people icon, and 1/49 table icon. A reservation entry for 'Wed, 27/09/2023' at '05:45 PM' for 'Doe, John' with '2 guest(s)' and '1 (BAR)' is shown. A 'Print' button is below the entry. A dropdown menu is open on the right of the entry, containing 'Confirmed', 'Cancel reservation', and 'Arrived'. A 'Too many guests in house? Pause online reservations' warning is visible in the bottom left. The footer contains 'Designed by Hospitality Digital GmbH. All rights reserved.', 'FAQ | Terms of use | Imprint | Data privacy | Privacy Settings', and a help icon.



Chcete-li přidat vstup, klikněte na **WALK-IN**.

The screenshot shows the DISH RESERVATION admin panel. The top navigation bar includes the logo, the text 'DISH RESERVATION', a notification bell, the user name 'Test Bistro Training', a language selector (UK flag), and a refresh icon. A left sidebar contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' (highlighted with an orange box) and 'ADD RESERVATION'. Below the banner is a date selector for 'Wed, 27 Sep - Wed, 27 Sep'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter options include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 1 calendar icon, 2 people icon, and 1/49 table icon. A reservation entry for 'Wed, 27/09/2023' at '05:45 PM' for 'Doe, John' with '2 guest(s)' and '1 (BAR)' is shown, with a 'Confirmed' status dropdown. A 'Print' button is located below the entry. At the bottom, there is a 'Too many guests in house? Pause online reservations' warning, a 'Designed by Hospitality Digital GmbH. All rights reserved.' footer, and a help icon (question mark) with links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Otevře se nové okno, kde můžete zadat základní **informace o procházce**.

DISH RESERVATION
Test Bistro Training ⌵  ⌵ 

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

**Walkin information**

# Guests \*

Date

Time

Duration

Table(s)

Source

**Reservation notes**

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

**Internal guest information**

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

**Allergies**

Gluten  Sesame  Nuts  Crustacean  Eggs  Fish  
 Mustard  Lactose  Celery  Peanuts  Shellfish  Soy  
 Lupins  Sulphite

**Diet**

Gluten-free  Halal  Kosher  Lactose-free  Vegan  
 Vegetarian

SAVE

Too many guests in house? || Pause online reservations



Pokud jsou k rezervaci poznámky, můžete je ponechat v části Poznámky k rezervaci. K zadání informací použijte odpovídající **textové pole**.

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

**Walkin information**

# Guests \*

Date

Time

Duration

Table(s)

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 Lupins  Sulphite

**Diet**

Gluten-free  Halal  Kosher  Lactose-free  Vegan  
 Vegetarian

SAVE

Too many guests in house? || Pause online reservations



Existují další informace týkající se hosta, ponechte je v části Interní informace o hostovi v odpovídajícím **textovém poli**.

DISH RESERVATION
Test Bistro Training ⌵ ⌵

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

**Walkin information**

# Guests \*

Date

Time

Duration

Table(s)

Source

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**Diet**

Gluten-free  Halal  Kosher  Lactose-free  Vegan  
 Vegetarian

SAVE

Too many guests in house? ⏸  
Pause online reservations



Jakmile zadáte všechny informace, klikněte na **ULOŽIT** a přidejte vstup.

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

**Walkin information**

# Guests \*

Date

Time

Duration

Table(s)

Source

**Reservation notes**

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

**Internal guest information**

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

**Allergies**

Gluten  Sesame  Nuts  Crustacean  Eggs  Fish  
 Mustard  Lactose  Celery  Peanuts  Shellfish  Soy  
 Lupins  Sulphite

**Diet**

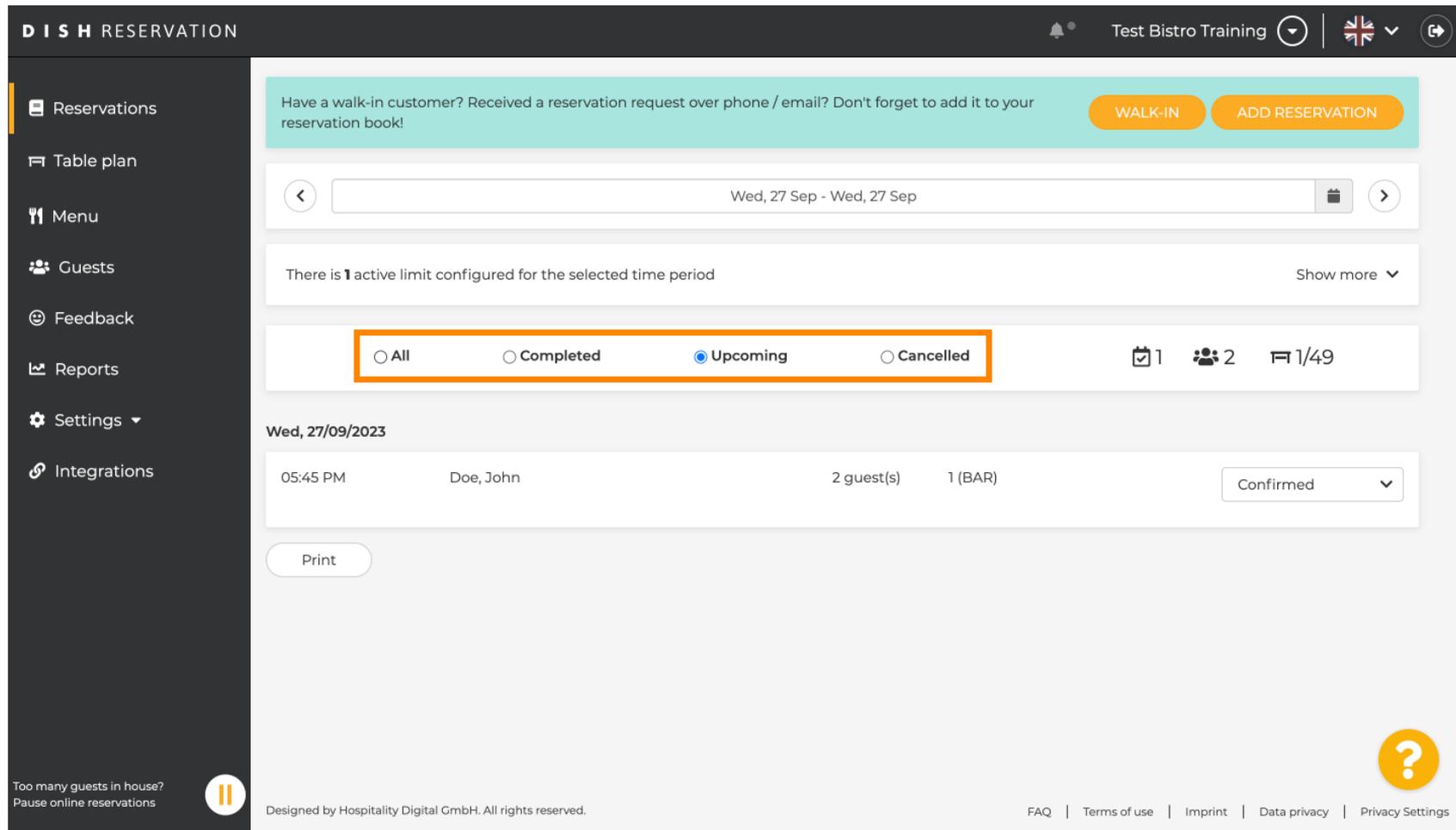
Gluten-free  Halal  Kosher  Lactose-free  Vegan  
 Vegetarian

SAVE

Too many guests in house? ||  
Pause online reservations



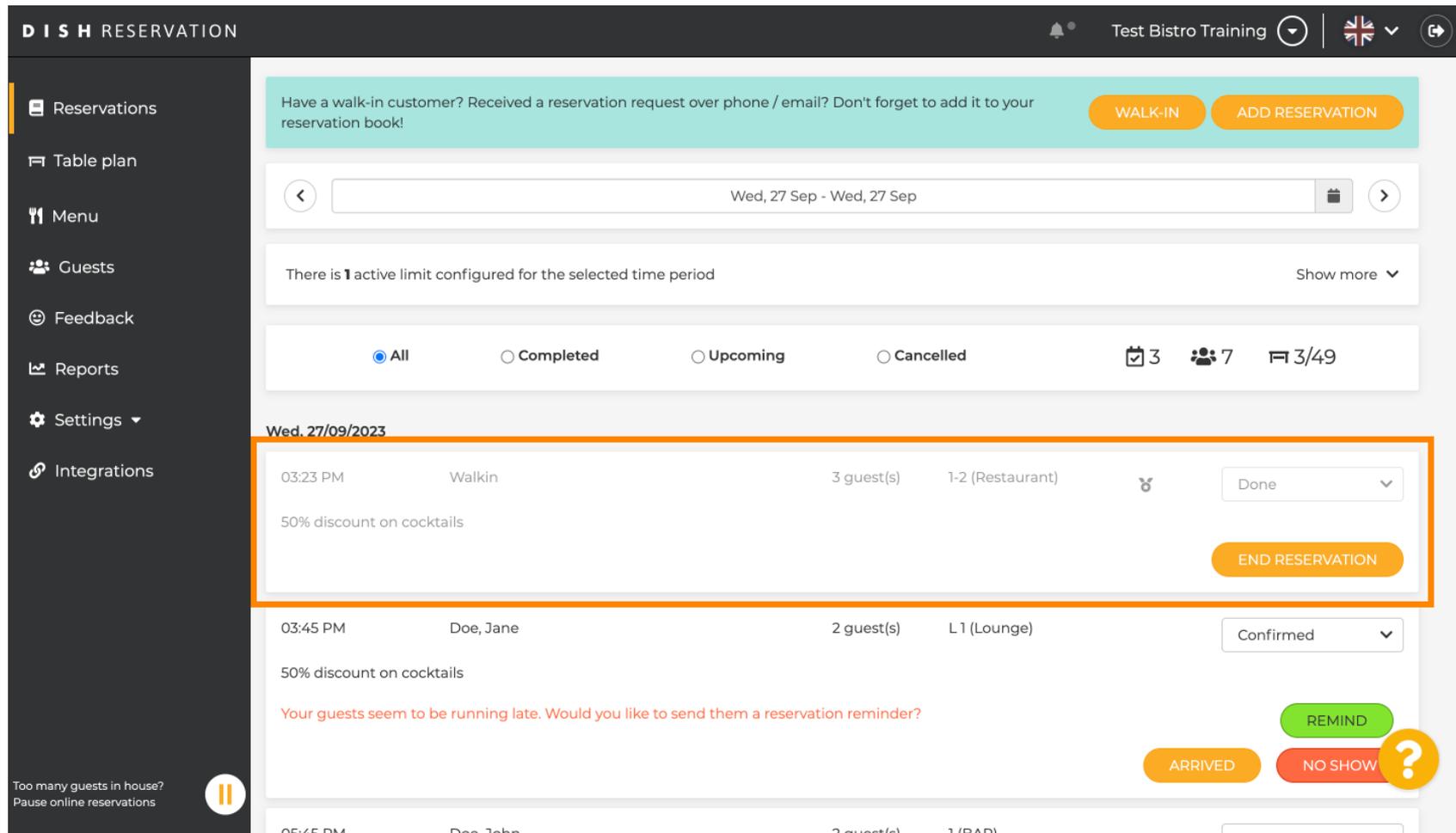
Vzhledem k tomu, že návštěva není nadcházející rezervace, musíte své rezervace filtrovat jinak. K tomu použijte dané **výběry**.



The screenshot shows the DISH RESERVATION admin interface. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays a reservation for Wednesday, 27 Sep. At the top, there is a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and buttons for "WALK-IN" and "ADD RESERVATION". Below this is a date range selector for "Wed, 27 Sep - Wed, 27 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" link. The filter section shows four radio buttons: "All", "Completed", "Upcoming" (which is selected and highlighted with an orange box), and "Cancelled". To the right of the filters are icons for a calendar (1), guests (2), and a table (1/49). Below the filters, a reservation entry is shown for "Wed, 27/09/2023" at "05:45 PM" for "Doe, John" with "2 guest(s)" and "1 (BAR)". The reservation status is "Confirmed". A "Print" button is located below the reservation entry. At the bottom of the page, there is a footer with "Designed by Hospitality Digital GmbH. All rights reserved.", a "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings" link, and a help icon (question mark in a circle).



V závislosti na vaší volbě výběru uvidíte své rezervace filtrované. Kliknutím na **rezervaci** si vždy můžete zobrazit další informace a upravit je.



**DISH RESERVATION** Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is **1** active limit configured for the selected time period **Show more**

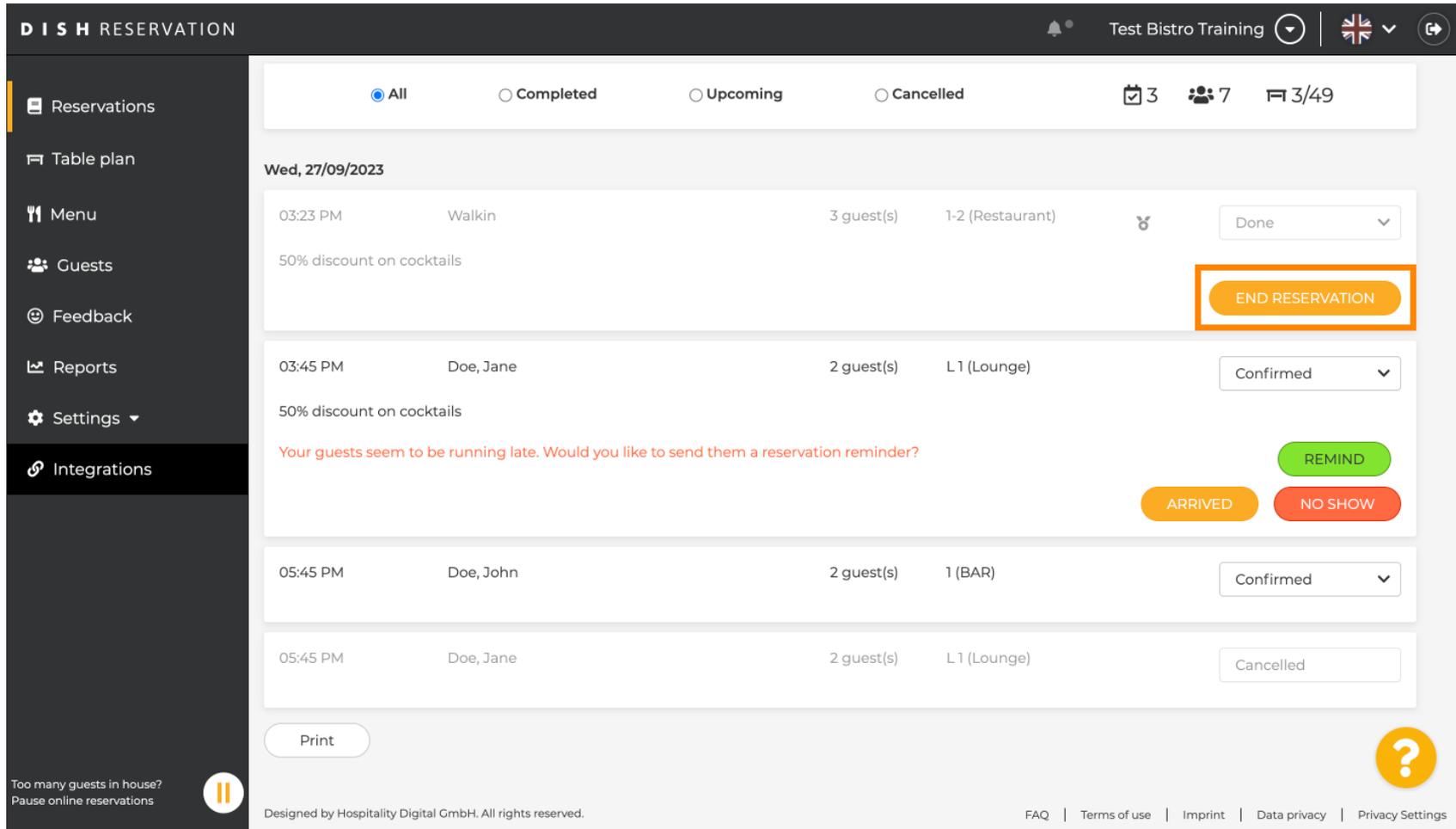
All  Completed  Upcoming  Cancelled **3** **7** **3/49**

**Wed. 27/09/2023**

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	<b>END RESERVATION</b>
50% discount on cocktails					
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	<b>REMIND</b>
50% discount on cocktails					
Your guests seem to be running late. Would you like to send them a reservation reminder?					
<b>ARRIVED</b> <b>NO SHOW</b> <b>?</b>					
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		

Too many guests in house? Pause online reservations

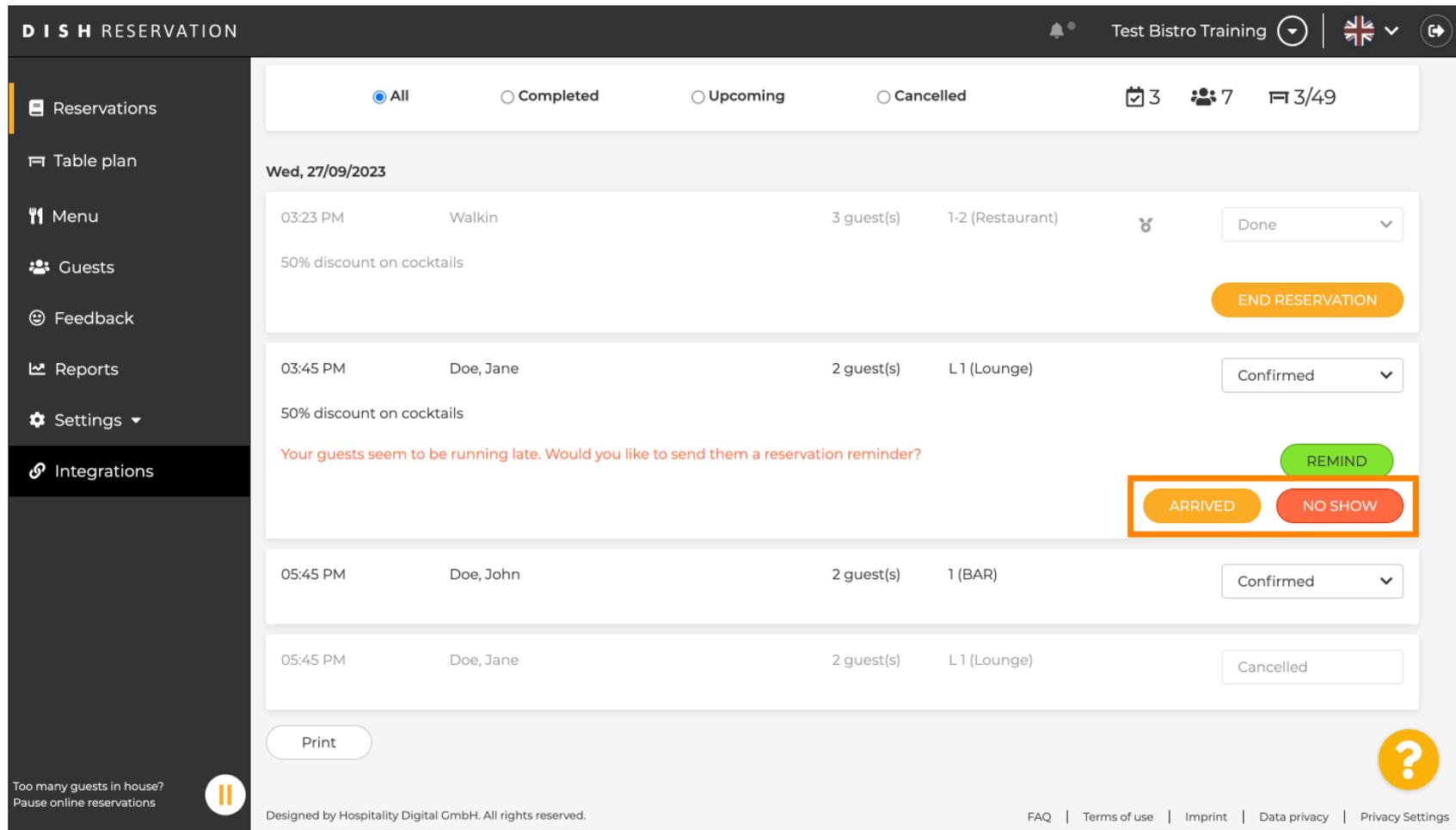
 Pokud je stůl hotový, můžete konkrétní rezervaci ukončit kliknutím na **UKONČIT REZERVACI**.



The screenshot shows the DISH Reservation management interface. The top navigation bar includes the DISH logo, the text 'RESERVATION', and user information 'Test Bistro Training'. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays a list of reservations for 'Wed, 27/09/2023'. The reservations are filtered by 'All' status. The first reservation is for 03:23 PM, Walkin, 3 guest(s), 1-2 (Restaurant), with a status of 'Done'. The 'END RESERVATION' button for this reservation is highlighted with an orange border. The second reservation is for 03:45 PM, Doe, Jane, 2 guest(s), L1 (Lounge), with a status of 'Confirmed'. Below this reservation, there is a red notification: 'Your guests seem to be running late. Would you like to send them a reservation reminder?' with buttons for 'REMIND', 'ARRIVED', and 'NO SHOW'. The third reservation is for 05:45 PM, Doe, John, 2 guest(s), 1 (BAR), with a status of 'Confirmed'. The fourth reservation is for 05:45 PM, Doe, Jane, 2 guest(s), L1 (Lounge), with a status of 'Cancelled'. At the bottom left, there is a 'Print' button and a notification: 'Too many guests in house? Pause online reservations'. At the bottom right, there is a help icon (question mark) and a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



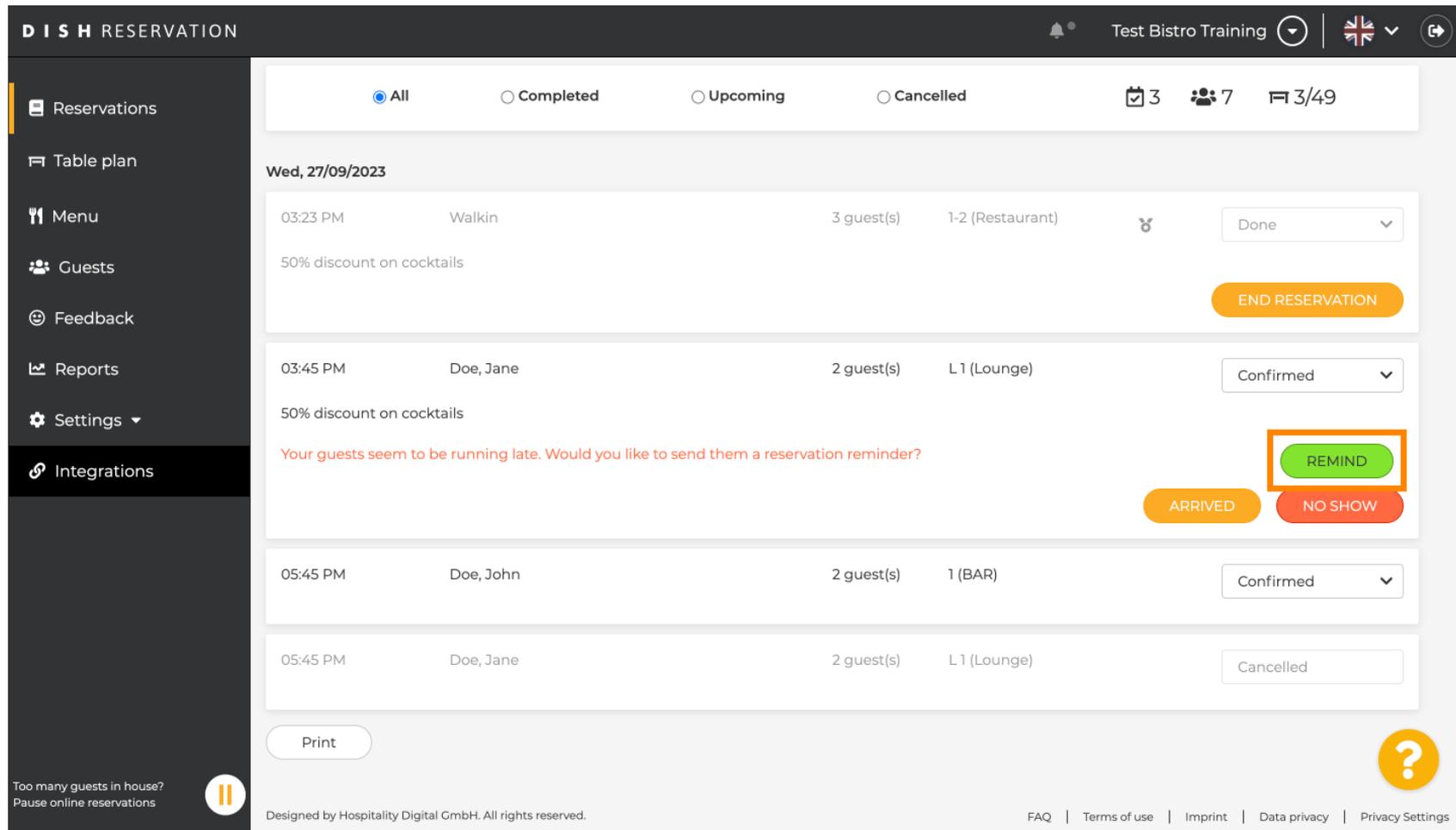
U nadcházející rezervace máte možnost buď ji označit jako doručenou, nebo jako nepřijatou. Jednoduše klikněte na příslušné  **tlačítka** .



The screenshot displays the DISH Reservation management interface. The top navigation bar includes the DISH logo, the text 'RESERVATION', and user information 'Test Bistro Training'. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area shows a list of reservations for 'Wed, 27/09/2023'. The reservations are filtered by 'All' status. The list includes details such as time, name, guest count, and location. The second reservation, for 'Doe, Jane' at 'L1 (Lounge)', has a status of 'Confirmed'. Below this reservation, a message states: 'Your guests seem to be running late. Would you like to send them a reservation reminder?'. Three buttons are visible: 'REMIND' (green), 'ARRIVED' (orange), and 'NO SHOW' (red). The 'ARRIVED' and 'NO SHOW' buttons are highlighted with an orange border. Other reservations include 'Walkin' (3 guests, 1-2 Restaurant), 'Doe, John' (2 guests, 1 BAR), and 'Doe, Jane' (2 guests, L1 Lounge) with a 'Cancelled' status. A 'Print' button is located at the bottom left of the reservation list. A 'Too many guests in house? Pause online reservations' notification is visible in the bottom left corner. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

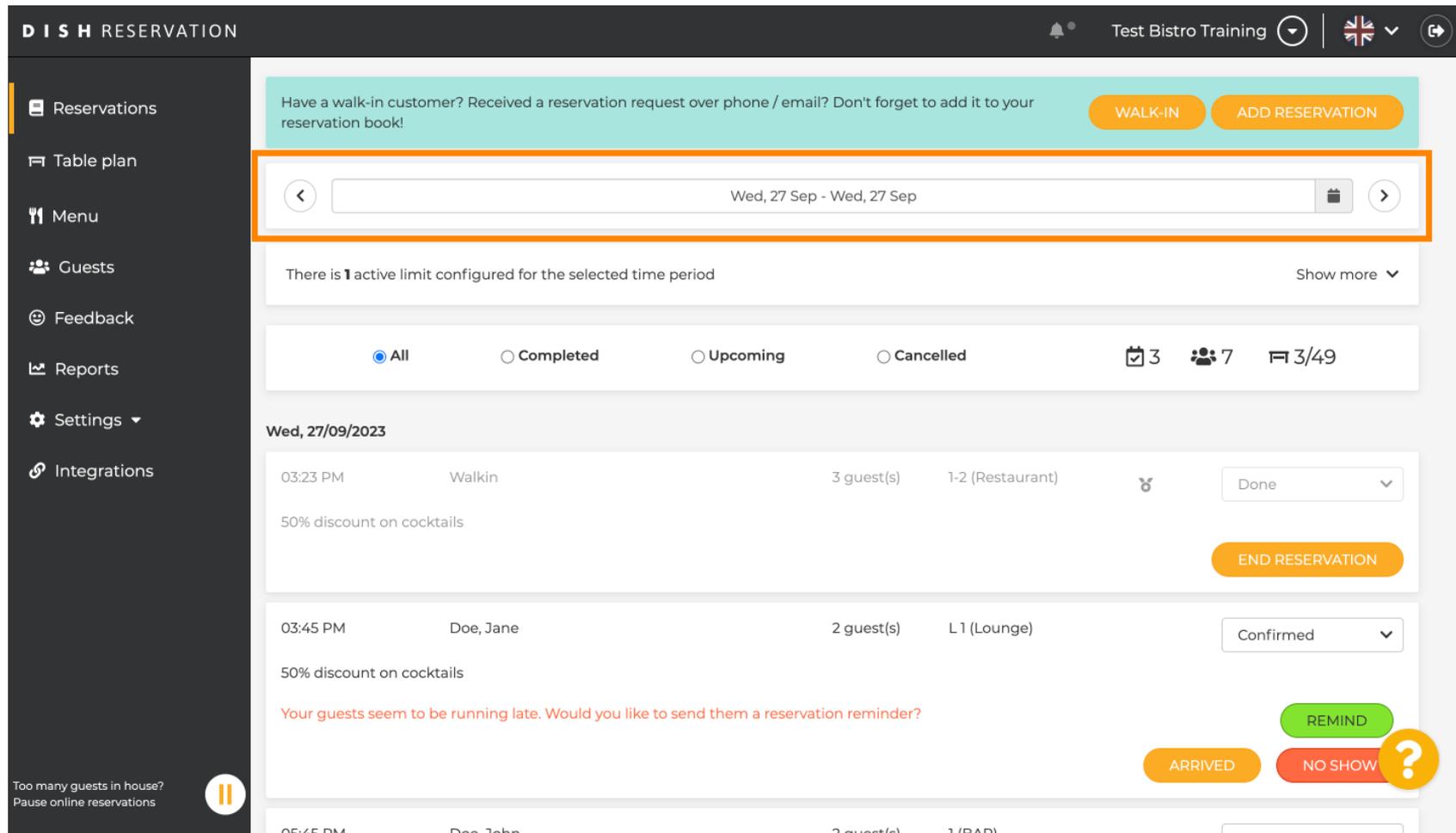


Není-li host včas, můžete mu poslat upomínku pomocí tlačítka **PŘIPOMÍNIT**. **Poznámka: Pokud jste rezervaci přidali ručně, musíte zadat e-mailovou adresu nebo telefonní číslo.**



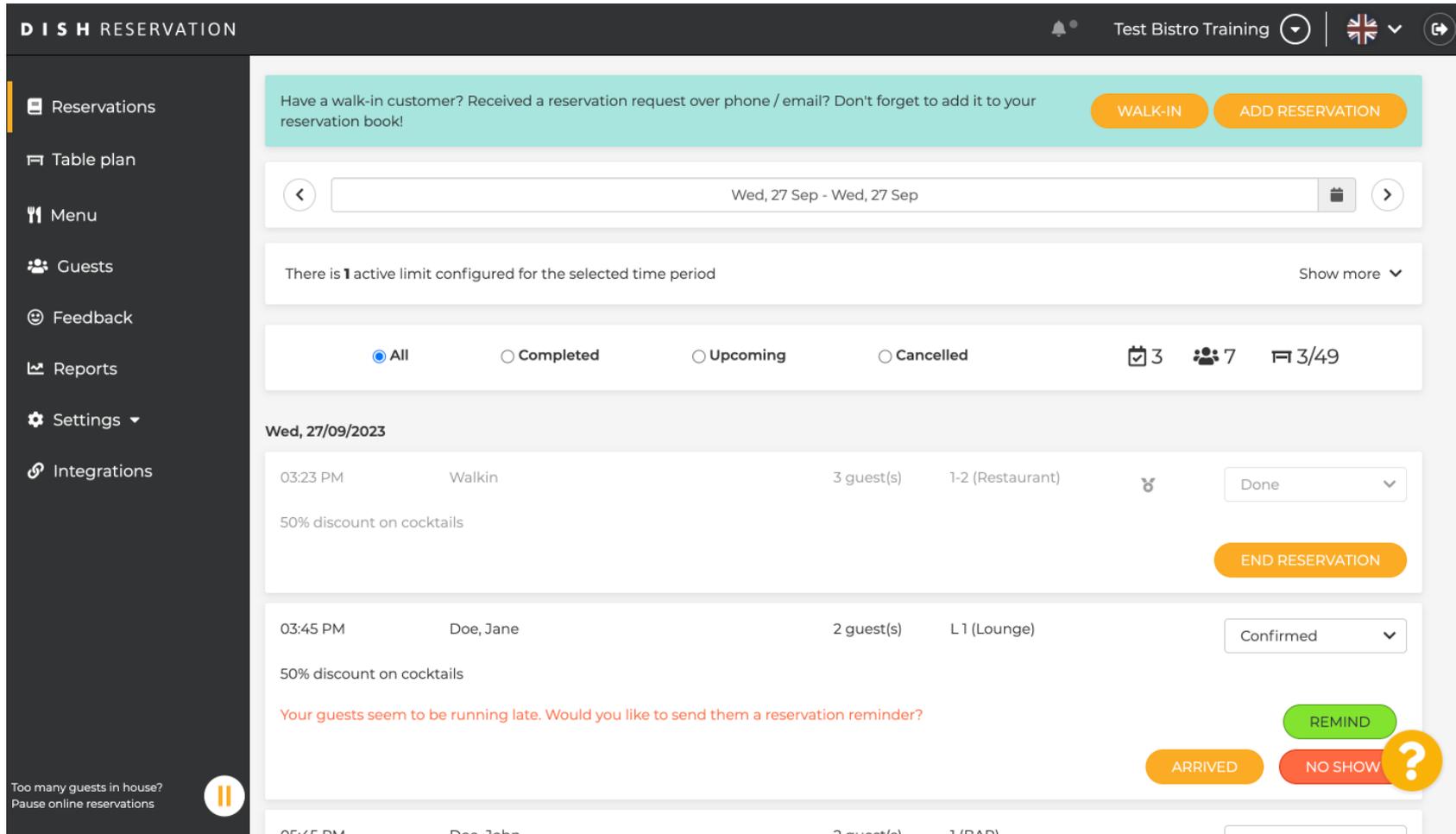
The screenshot shows the DISH Reservation management interface. The top navigation bar includes the DISH logo, the text 'RESERVATION', and user information 'Test Bistro Training'. Below the navigation bar, there are filters for reservation status: All (selected), Completed, Upcoming, and Cancelled. Summary statistics show 3 reservations, 7 guests, and 3/49 tables. The main content area displays a list of reservations for Wednesday, 27/09/2023. The second reservation, for 03:45 PM with 2 guests in the L1 Lounge, is highlighted. A red message indicates that guests seem to be running late and offers a 'REMIND' button (highlighted with an orange box), along with 'ARRIVED' and 'NO SHOW' buttons. The interface also includes a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom, there is a 'Print' button, a 'Too many guests in house? Pause online reservations' notification, and a footer with contact information and legal links.

- Chcete spravovat nebo kontrolovat rezervace různých termínů? Použijte **funkci kalendáře** nebo přeskočte data pomocí **šipek**.



The screenshot shows the DISH RESERVATION admin interface. At the top, there's a header with the logo and user information. A sidebar on the left contains navigation options like Reservations, Table plan, Menu, etc. The main content area features a teal banner with a 'WALK-IN' button and an 'ADD RESERVATION' button. Below this is a calendar navigation bar, which is highlighted with an orange box. This bar includes a left arrow, a date range 'Wed, 27 Sep - Wed, 27 Sep', a calendar icon, and a right arrow. Underneath the calendar bar, there's a summary of active limits and filters for reservation status (All, Completed, Upcoming, Cancelled). A list of reservations for 'Wed, 27/09/2023' is displayed, with columns for time, name, guest count, location, and status. The first reservation is for 'Walkin' at 03:23 PM with 3 guests. The second is for 'Doe, Jane' at 03:45 PM with 2 guests. The third is for 'Doe, John' at 05:45 PM with 2 guests. A red notification message is visible: 'Your guests seem to be running late. Would you like to send them a reservation reminder?' with a 'REMIND' button. Other buttons like 'END RESERVATION', 'ARRIVED', and 'NO SHOW' are also present.

 To je vše. Dokončili jste tutoriál a nyní víte, jak spravovat své rezervace.



**DISH RESERVATION** | Test Bistro Training |  

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! WALK-IN ADD RESERVATION

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period Show more

All  Completed  Upcoming  Cancelled 📅 3 👤 7 🍴 3/49

**Wed, 27/09/2023**

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)		Done
50% discount on cocktails					
<span>END RESERVATION</span>					
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Confirmed
50% discount on cocktails					
Your guests seem to be running late. Would you like to send them a reservation reminder?					
<span>REMIND</span> <span>ARRIVED</span> <span>NO SHOW</span> 					
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		

Too many guests in house? Pause online reservations 



Skenováním přejděte do interaktivního přehrávače