

Bienvenido al panel de control de DISH Reservation. En este tutorial, te mostramos cómo gestionar tus reservas.

DISH RESERVATION		* •	Test Bis	tro Trainir	ng 🕤	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to you reservation book!	٦r	WALK-IN		DD RESERVA	ΤΙΟΝ	
🎮 Table plan							
🎢 Menu	wed, 2/ Sep - Wed, 2/ Sep						
📇 Guests	There is 1 active limit configured for the selected time period				Show	more 🗸	
Seedback							
🗠 Reports	○ All ○ Completed		0 过	** 0	F 0/49		
🌣 Settings 👻							
	No reservations available						
	Print					6	
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ T	erms of use	Imprint	Data privacy	Privacy Se	ettings



Cuando se selecciona el menú Reservas , verá una descripción general de sus reservas.

DISH RESERVATION		* *	Test Bistro Trai	ning 🕤 🗍	~ (
E Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to you reservation book!	Jr	WALK-IN	ADD RESERVATIO	N	
🎮 Table plan						
🎢 Menu	Wed, 27 Sep - Wed, 27 Sep			#	>	
🛎 Guests	There is 1 active limit configured for the selected time period			Show mo	re 🗸	
🕲 Feedback						
🗠 Reports	○ All ○ Completed		0 🙁) = 0/49		
💠 Settings 👻						
	No reservations available					
	Print				2	
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Te	erms of use Imprint	Data privacy F	Privacy Sett	tings



Para agregar una reserva manualmente, haga clic en AGREGAR RESERVA.

DISH RESERVATION					* •	Test Bistro	o Training		~ (
Reservations	Have a walk-in customer? Re reservation book!	eceived a reservation reque	st over phone / email? Do	on't forget to add it to you	ir 🛛	WALK-IN	ADD	RESERVATION		
🛏 Table plan										
"1 Menu	<		Wed, 27 Sep - We	ed, 27 Sep					>)	
🐣 Guests	There is 1 active limit config	ured for the selected time	period					Show more	~	
🙂 Feedback										
🗠 Reports			Upcoming	⊖ Cancelled		0	2 0 T	= 0/49		
🔹 Settings 👻										
			No reservation	ns available						
	Print								0	
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH.	All rights reserved.			FAQ Tern	ns of use I	mprint Da	ata privacy Priv	vacy Settir	ngs



Se abrirá una nueva ventana donde podrás ingresar los datos esenciales de la reserva.

DISH RESERVATION				🌲 Test Bistro Training 🕤 🛛 🏄 🗸 🖉
Reservations	Have a walk-in custo	mer? Received a reservation request over phor	ne / email? Don	Don't forget to add it to your reservation book! Back
🛏 Table plan	Reservation in	formation		Guest information
🍴 Menu	'#' Guests *			Last name
📇 Guests	Date *	Wed, 27/09/2023		First name
Seedback	Time *	Select guest number to see time	•	Phone
🗠 Reports	Duration	Please select capacity and time first	•	Email
🌣 Settings 👻	Table(s)	Please select time slot first	•	Reservation notes
${oldsymbol \mathscr{O}}$ Integrations	Source	Please select	•	Internal note. Will be shown for this reservation only.
	Occasion	Please select	•	e.g. window seat, occasion
				Internal guest information
				Note will be shown on all reservations made by this guest.
				e.g. 10% discount, VIP
Too many guests in house? Pause online reservations				
				Allorgies



Luego, complete la información del huésped . Nota: Nombre o apellido (uno de los dos es obligatorio).

DISH RESERVATION				🌲 Test Bistro Training 🕤 퀵본 🗸 🚱
Reservations	Have a walk-in custor	mer? Received a reservation request over	r phone / email? Don't	't forget to add it to your reservation book! Back
🛏 Table plan	Reservation info	ormation		Guest information
🎢 Menu	'#' Guests *	2		Last name
📇 Guests	Date *	Wed, 27/09/2023		First name
🕲 Feedback	Time *	05:45 pm (204 seats)	•	Phone
🗠 Reports	Duration	2.5 hours	•	Email
🌣 Settings 👻	Table(s)	1	•	Reservation notes
${ {oldsymbol {\mathscr O}}}$ Integrations	Source	Phone	•	Internal note. Will be shown for this reservation only.
	Occasion	Casual dining	•	e.g. window seat, occasion
				Internal guest information Note will be shown on all reservations made by this guest.
Too many guests in house? Pause online reservations				e.g. 10% discount, VIP



0

Si hay notas para la reserva, puede dejarlas en "Notas de la reserva". Utilice el campo de texto correspondiente para introducir la información.

DISH RESERVATION					¢ •	Test Bistro Training	✐│ᢤ╞╯_ଡ଼
Reservations	Have a walk-in custor	ner? Received a reservation request over ph	none / email? Don't	forget to add it to you	ur reservation	book!	Back
Ħ Table plan	Reservation info	ormation		Guest informati	on		
🎢 Menu	'#' Guests *	2		Last name	Doe		
🐣 Guests	Date *	Wed, 27/09/2023		First name	John		
Seedback	Time *	05:45 pm (204 seats)	•	Phone			
🗠 Reports	Duration	2.5 hours	•	Email			
🌣 Settings 👻	Table(s)	1	•	Reservation not	es		
${ {oldsymbol {\mathscr O}}}$ Integrations	Source	Phone	•	Internal note. Wil	l be shown f	or this reservation only	у.
	Occasion	Casual dining	•	e.g. window seat,	occasion		
			L	Internal guest in	nformation		
				e.g. 10% discount,	vn on all rese	ervations made by this	guest.
Too many guests in house? Pause online reservations				Allergies			h



¿Hay información adicional sobre el huésped? Indíquela en la sección "Información interna del huésped" en los campos correspondientes.

DISH RESERVATION			🌲 🔹 Test Bistro Training 🕤 🛛 🎽 🔽 🚱
Reservations	Table(s)	1 · ·	Reservation notes
🍽 Table plan	Occasion	Casual dining •	e.g. window seat, occasion
Menu			ð
 Guests Feedback 			Internal guest information
l≝ Reports			Note will be shown on all reservations made by this guest. e.g. 10% discount, VIP
✿ Settings ◄			e e e e e e e e e e e e e e e e e e e
𝚱 Integrations			Allergies Gluten Sesame Nuts Crustacean Eggs Fish Mustard Lactose Celery Peanuts Shellfish Soy Lupins Sulphite Diet
			Gluten-free Halal Kosher Lactose-free Vegan Vegetarian
Too many guests in house? Pause online reservations	Designed by Hospitality Dig	ital GmbH. All rights reserved.	FAQ Terms of use Imprint Data privacy Privacy Settings



Una vez ingresados todos los datos, haga clic en GUARDAR para agregar la reserva.

DISH RESERVATION			후 🔹 Test Bistro Training 🕤 🛛 🎽 🖉 🕞	\mathbf{b}
Reservations	Table(s)	1	Reservation notes	
	Source	Phone •	Internal note. Will be shown for this reservation only.	
🛏 Table plan			e.g. window seat, occasion	
🎢 Menu	Occasion	Casual dining •		
📇 Guests				
Eeedback			Internal guest information	
e recuback			Note will be shown on all reservations made by this guest.	
🗠 Reports			e.g. 10% discount, VIP	
🌣 Settings 👻				
${\cal O}$ Integrations			Allergies	
			Gluten Sesame Nuts Crustacean Eggs Fish	
			Mustard Lactose Celery Peanuts Shellfish Soy	
			Lupins Sulphite	
			Diet	
			Gluten-free Halal Kosher Lactose-free Vegan	
			Uvegetarian	
			SAVE	
Pause online reservations	Designed by Hospitality Digi	ital GmbH. All rights reserved.	FAQ Terms of use Imprint Data privacy Privacy Setting	js



Luego volverás a la descripción general donde podrás ver la reserva agregada.

DISH RESERVATION		🌲 Test Bistro Training 🕤 🏄 🗸 🕞
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!	WALK-IN © Reservation has been created.
Ħ Table plan	Wed, 27 Sep - Wed, 27 Sep	
🎢 Menu		
🛎 Guests	There is 1 active limit configured for the selected time period	Show more 🗸
Feedback		
🗠 Reports	○ All ○ Completed	☑ 1 📽 2
🗢 Settings 👻	Wed. 27/09/2023	
${oldsymbol \mathscr{O}}$ Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)	Confirmed 🗸
	Print	
Too many guests in house?		6
Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved. FA	AQ Terms of use Imprint Data privacy Privacy Settings



Utilizando el menú desplegable puedes cancelar una reserva o marcarla como llegada.

DISH RESERVATION		▲• Test Bistro Training 🕤 최초 🗸 🕞
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!	WALK-IN ADD RESERVATION
Ħ Table plan		
"1 Menu	Wed, 27 Sep - Wed, 27 Sep	
🛎 Guests	There is 1 active limit configured for the selected time period	Show more 🗸
Feedback		
🗠 Reports	○ All ○ Completed	년1 🛎 2 1/49
🌣 Settings 👻	Wed, 27/09/2023	
𝔗 Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)	Confirmed Cancel reservation
	Print	Arrived
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	AQ Terms of use Imprint Data privacy Privacy Settings



Para agregar un cliente sin cita previa, haga clic en ENTRADA .

DISH RESERVATION		🌲 Test Bistro Training 🕤 ᆀ불 🗸 🚱
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!	WALK-IN ADD RESERVATION
퍼 Table plan	Wed, 27 Sep - Wed, 27 Sep	۵
🎢 Menu	There is 1 active limit configured for the calented time period	Chaurman M
🙂 Feedback	There is Factive limit configured for the selected time period	Show more V
🗠 Reports	○ All ○ Completed	🖬 1 📽 2 🥅 1/49
💠 Settings 👻	Wed, 27/09/2023	
𝚱 Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)	Confirmed 🗸
	Print	
Too many quests in house?		•
Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved. FA	Q Terms of use Imprint Data privacy Privacy Settings



Se abrirá una nueva ventana donde podrás ingresar la información esencial para caminar .

DISH RESERVATION			* °	Test Bistro Training 🕤 쇄물 🗸 🔅
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't	forget to add it to your reservation	Back
Ħ Table plan	Walkin informat	ion	Reservation notes	
🎢 Menu	'#' Guests *		Internal note. Will be shown f	for this reservation only.
🛎 Guests	Date	Wed, 27/09/2023	e.g. window seat, occasion	
Seedback	Time	Now		
🗠 Reports	Duration	Please select capacity and time first	Internal guest information	
💠 Settings 👻	Table(s)	Please select 🔹	Note will be shown on all rese	ervations made by this guest.
${\cal S}$ Integrations	Source	Walkin	e.g. 10% discount, VIP	
				le l
			Allergies	
			□ Mustard □ Lactose □ Celer	v □ Peanuts □ Shellfish □ Sov
			Lupins Sulphite	
			Diet	
			🗌 Gluten-free 🗌 Halal 🗌 Kosh	ner 🗌 Lactose-free 🗌 Vegan
			🗌 Vegetarian	
Too many guests in house? Pause online reservations				SAVE



Si hay notas para la reserva, puede dejarlas en "Notas de la reserva". Utilice el campo de texto correspondiente para introducir la información.

DISH RESERVATION			* °	Test Bistro Training 🕤 쉐보 🗸 🕞
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don'	t forget to add it to your reservation	book! Back
🛏 Table plan	Walkin informat	tion	Reservation notes	
"1 Menu	'#' Guests *	3	Internal note. Will be shown f	or this reservation only.
🛎 Guests	Date	Wed, 27/09/2023		
e Feedback	Time	Now		
🗠 Reports	Duration	2.5 hours	Internal guest information	
🌣 Settings 🗸	Table(s)	1-2 •	Note will be shown on all rese	ervations made by this guest.
${\cal S}$ Integrations	Source	Walkin	e.g. 10% discount, VIP	
			Allergies Gluten Sesame Nuts Mustard Lactose Celer Lupins Sulphite Diet Gluten-free Halal Kosh	Crustacean Eggs Fish y Peanuts Shellfish Soy
Too many guests in house? Pause online reservations			□ Vegetarian	SAVE



Si hay información adicional sobre el huésped, déjela en Información interna del huésped en el campo de texto correspondiente.

DISH RESERVATION			* •	Test Bistro Training 🕤 🏄 🗸 🕞
Reservations	Have a walk-in custor	ner? Received a reservation request over phone / email? Don't	t forget to add it to your reservation	Back
🛏 Table plan	Walkin informat	tion	Reservation notes	
"1 Menu	'#' Guests *	3	Internal note. Will be shown	for this reservation only.
🛎 Guests	Date	Wed, 27/09/2023		
eedback	Time	Now		
🗠 Reports	Duration	2.5 hours 🔹	Internal guest information	1
🔹 Settings 👻	Table(s)	1-2 •	Note will be shown on all res	ervations made by this guest.
${\cal O}$ Integrations	Source	Walkin	e.g. 10% discount, VIP	
			Allergies Cluten Sesame Nuts Mustard Lactose Celer Lupins Sulphite Diet Cluten-free Halal Kosł Vegetarian	Crustacean Eggs Fish ry Peanuts Shellfish Soy her Lactose-free Vegan
Too many guests in house? Pause online reservations				SAVE



Una vez ingresada toda la información, haga clic en GUARDAR para agregar la visita.

DISH RESERVATION			🌲 Test Bistro Training 🕤 🛛 🏄 🗸 🚱
Reservations	Have a walk-in custo	mer? Received a reservation request over phone / email? Do	n't forget to add it to your reservation book! Back
🛏 Table plan	Walkin informa	tion	Reservation notes
🎢 Menu	'#' Guests *	3	Internal note. Will be shown for this reservation only.
🐣 Guests	Date	Wed, 27/09/2023	
Seedback	Time	Now	
🗠 Reports	Duration	2.5 hours 🔹	Internal guest information
🔹 Settings 👻	Table(s)		Note will be shown on all reservations made by this guest.
& Integrations	Source	Walkin	e.g. 10% discount, VIP
			Allergies Cluten Sesame Nuts Crustacean Eggs Fish Mustard Lactose Celery Peanuts Shellfish Soy Lupins Sulphite Diet Cluten-free Halal Kosher Lactose-free Vegan Vegetarian
Too many guests in house? Pause online reservations			SAVE



Dado que una reserva sin cita previa no es una reserva próxima, debe filtrar sus reservas de forma diferente. Para ello, utilice las selecciones proporcionadas.

DISH RESERVATION			≜ ● Tes	t Bistro Training 🕤	# ~ •
Reservations	Have a walk-in customer? Received a reservation reservation book!	n request over phone / email? Don't forget to add it to yo	our wa	ADD RESEF	RVATION
Ħ Table plan					
¶ Menu	(<)	Wed, 27 Sep - Wed, 27 Sep			
📇 Guests	There is 1 active limit configured for the selecte	d time period		Sho	ow more 🗸
Feedback					
🗠 Reports	⊖ All ⊖ Completed	Upcoming Cancelled	ť	1/4 🖴 2 רול	9
🔅 Settings 👻	Wed, 27/09/2023				
${\cal O}$ Integrations	05:45 PM Doe, John	2 guest(s) 1 (BAR)		Confirmed	~
	Print				
					2
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.		FAQ Terms of u	use Imprint Data priva	cy Privacy Settings



Según su selección, verá sus reservas filtradas. Al hacer clic en una reserva , podrá ver más información y ajustarla.

DISH RESERVATION					* •	Test Bist	ro Training 🕤	<u> 취</u> ~			
Reservations	Have a walk-in reservation bo	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your walk-in add RESERVATION									
🛏 Table plan											
🍴 Menu			Wed, 27 Se	o - Wed, 27 Sep							
📇 Guests	There is 1 activ	ve limit configured for the selecte	d time period				Sho	w more 🗸			
Feedback											
🗠 Reports		All O Completed	⊖ Upcoming	⊖ Canc	elled	7 3	28 7 ■ 3/4	9			
🏟 Settings 👻	Wed. 27/09/2023	3									
${oldsymbol \mathscr{O}}$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	8	Done	~			
	50% discount o	on cocktails									
							END RESERV	VATION			
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~			
	50% discount o	on cocktails									
	Your guests se	em to be running late. Would you	like to send them a reserve	ation reminder?			RE	MIND			
Too many guests in house?						A		SHOW			
	05-45 DM	Doe John		2 auget(c)	1 (RAD)		· · ·				



Si una mesa está terminada, puedes finalizar esa reserva específica haciendo clic en FINALIZAR RESERVA.

DISH RESERVATION					* °	Test Bisti	ro Training 🕤	<u> </u>	
Reservations	All	⊖ Completed	⊖Upcoming	⊖ Cano	celled	7 3	半 7 🗖 3/49)	
🎮 Table plan	Wed, 27/09/2023								
🎢 Menu	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	6	Done	~	
📇 Guests	50% discount on cock	tails							
Feedback							END RESERV	ATION	
🗠 Reports	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
🌣 Settings 👻	50% discount on cock	tails							
𝔗 Integrations	Your guests seem to b	e running late. Would you like	to send them a reserva	tion reminder?			REI		
						A	RRIVED	SHOW	
	05:45 PM	Doe, John		2 guest(s)	1 (BAR)		Confirmed	~	
	05:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Cancelled		
	Print							6	
Pause online reservations	Designed by Hospitality Digita	I GmbH. All rights reserved.			FAQ	Terms of use	Imprint Data privacy	Privacy Se	attings



Para una próxima reserva, puede marcarla como llegada o no presentación. Simplemente haga clic en el botón correspondiente.

DISH RESERVATION					* *	Test Bist	ro Training 🕤		
Reservations	All	⊖ Completed	⊖ Upcoming	⊖ Cano	celled	7 3	2 7 □ 3/49)	
🎮 Table plan	Wed, 27/09/2023								
🎢 Menu	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	6	Done	~	
🐣 Guests	50% discount on cock	tails							
Feedback							END RESERV	ATION	
🗠 Reports	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
🌣 Settings 👻	50% discount on cock	tails							
𝚱 Integrations	Your guests seem to b	e running late. Would you like	e to send them a reserva	tion reminder?			REI		
						A	RRIVED	SHOW	
	05:45 PM	Doe, John		2 guest(s)	1 (BAR)		Confirmed	~	
	05:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Cancelled		
	Print							•	>
Pause online reservations	Designed by Hospitality Digita	I GmbH. All rights reserved.			FAQ	Terms of use	Imprint Data privacy	Privacy Se	attings



Si el huésped no llega a tiempo, puede enviarle un recordatorio usando el botón RECORDAR. Nota: Si ha añadido la reserva manualmente, deberá proporcionar una dirección de correo electrónico o un número de teléfono.



DISH RESERVATION					* •	Test Bistro	o Training 🕤	<u> </u>	€
Reservations	All	⊖ Completed	⊖Upcoming	⊖ Cano	celled	छ 3	≗ 7 ⋿3/49	9	
🗖 Table plan	Wed, 27/09/2023								
🎢 Menu	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	6	Done	~	
📇 Guests	50% discount on cock	tails							
Seedback							END RESERV	ATION	
🗠 Reports	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
💠 Settings 👻	50% discount on cock	tails					_		
𝔗 Integrations	Your guests seem to b	e running late. Would you like	to send them a reserva	tion reminder?			REI		
						AR	RIVED NO	SHOW	
	05:45 PM	Doe, John		2 guest(s)	1 (BAR)		Confirmed	~	
	05:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Cancelled		
	Print							6	5
Too many guests in house? Pause online reservations	Designed by Hospitality Digita	I GmbH. All rights reserved.			FAQ Te	erms of use I	mprint Data privacy	Privacy Se	ettings



• ¿Quieres gestionar o revisar reservas de diferentes fechas? Usa el calendario o navega por las fechas con las flechas .

DISH RESERVATION					* °	Test Bist	ro Training 🕤	카루 ~	
Reservations	Have a walk-in custo reservation book!	mer? Received a reservation re-	quest over phone / emai	l? Don't forget t	o add it to your	WALK-IN	ADD RESERV	ATION	
🎮 Table plan			Wed, 27 Sep	- Wed, 27 Sep			í		1
"1 Menu									
🐣 Guests	There is 1 active limi	t configured for the selected tir	ne period				Show	/ more 🗸	
🕲 Feedback									
🗠 Reports	All	⊖ Completed		⊖ Cano	celled	7 3	₽ 7 = 3/49)	
🌣 Settings 👻	Wed, 27/09/2023								
${\cal S}$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	8	Done	~	
	50% discount on coc	ktails							
							END RESERV	ATION	
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
	50% discount on coc	ktails							
	Your guests seem to	be running late. Would you like	to send them a reserva	ion reminder?			REN	AIND	
						A		show	
Too many guests in house? Pause online reservations									
	05.45 DM	Doe John		2 ai ibet(e)	1 (RAD)		Г		



Listo. Has completado el tutorial y ahora sabes cómo gestionar tus reservas.

DISH RESERVATION					* •	Test Bist	ro Training 🕤	<u> </u>	
Reservations	Have a walk-in custor reservation book!	mer? Received a reservation re	quest over phone / emai	l? Don't forget to	o add it to your	WALK-IN	ADD RESER	VATION	
🛏 Table plan									
🍴 Menu			Wed, 27 Sep	- Wed, 27 Sep					
🐣 Guests	There is 1 active limit	t configured for the selected tir	me period				Sho	w more 🗸	
Seedback									
🗠 Reports	All	⊖ Completed		⊖ Canc	elled	ਹ 3	₩ 7 m 3/4	9	
🌣 Settings 👻	Wed, 27/09/2023								
${\cal O}$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	ŏ	Done	~	
	50% discount on coc	ktails							
							END RESER	VATION	
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
	50% discount on coc	ktails							
	Your guests seem to	be running late. Would you like	e to send them a reserva	tion reminder?			RE	MIND	
						A		SHOW	
Too many guests in house? Pause online reservations									
	05.45 DM	Dee John		2 aupet(e)	1 (RAD)				





Escanee para ir al reproductor interactivo