

Bienvenido al panel de control de DISH Reservation. En este tutorial, le mostramos cómo añadir clientes sin reserva a sus reservas.

DISH RESERVATION		* *	Test Bistro Trainir	ng 🖸	철말 ~	
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!		WALK-IN A	DD RESERV		
Ħ Table plan						
🎢 Menu	Wed, 27 Sep - Wed, 27 Sep			i		
🐣 Guests	There is 1 active limit configured for the selected time period			Show	more 🗸	
🙂 Feedback						
🗠 Reports	○ All ○ Completed		2 1 🔁	1/49		
🌣 Settings 👻	Wed, 27/09/2023					
${\cal O}$ Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)		C	onfirmed	~	
	Print					
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	AQ Te	erms of use Imprint	Data privacy	Privacy Set	ttings



Para agregar un cliente sin cita previa, haga clic en ENTRADA .

DISH RESERVATION		🌲 Test Bistro Training 🕤 레토 🗸 🚱
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!	WALK-IN ADD RESERVATION
ㅋ Table plan 웹 Menu	Wed, 27 Sep - Wed, 27 Sep	
🐣 Guests	There is 1 active limit configured for the selected time period	Show more 🗸
Feedback	○ All ○ Completed	
Reports		
🐺 Settings 👻	Wed, 27/09/2023	
𝚱 Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)	Confirmed
	Print	
		?
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	Q Terms of use Imprint Data privacy Privacy Settings



Se abrirá una nueva ventana donde podrás ingresar la información esencial para caminar .

DISH RESERVATION			♦•	Test Bistro Training 🕤 쇠붙 🗸 🔅
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't	forget to add it to your reservation	book! Back
Ħ Table plan	Walkin informat	ion	Reservation notes	
🎢 Menu	'#' Guests *		Internal note. Will be shown f	or this reservation only.
📇 Guests	Date	Wed, 27/09/2023	e.g. window seat, occasion	
🕲 Feedback	Time	Now		10
🗠 Reports	Duration	Please select capacity and time first	Internal guest information	
💠 Settings 👻	Table(s)	Please select 🔹	Note will be shown on all rese	ervations made by this guest.
${\boldsymbol \mathscr{O}}$ Integrations	Source	Walkin	e.g. 10% discount, VIP	
				6
			Allergies	
			Gluten Sesame Nuts	Crustacean 🗌 Eggs 🗌 Fish
			🗌 Mustard 🔲 Lactose 🗌 Celer	y 🗌 Peanuts 🗌 Shellfish 🗌 Soy
			🗌 Lupins 🔲 Sulphite	
			Diet	
			🗌 Gluten-free 🗌 Halal 🗌 Kosh	er 🗌 Lactose-free 🗌 Vegan
			🗌 Vegetarian	
Too many guests in house? Pause online reservations				SAVE



Si hay notas para la reserva, puede dejarlas en "Notas de la reserva". Utilice el campo de texto correspondiente para introducir la información.

DISH RESERVATION			* °	Test Bistro Training 🕤 🛛	<u>▲</u> ♥ ♥ ♥ ♥
E Reservations	Have a walk-in custor	ner? Received a reservation request over phone / email? Don't	t forget to add it to your reservation	book!	Back
🛏 Table plan	Walkin informa	tion	Reservation notes		
🎢 Menu	'#' Guests *	3	Internal note. Will be shown f	or this reservation only.	
📇 Guests	Date	Wed, 27/09/2023			
Feedback	Time	Now			6
🗠 Reports	Duration	2.5 hours	Internal guest information		
🌣 Settings 👻	Table(s)	-	Note will be shown on all rese	ervations made by this guest.	
${\cal O}$ Integrations	Source	Walkin	e.g. 10% discount, VIP		
			Allergies Cluten Sesame Nuts Mustard Lactose Celer Lupins Sulphite Diet Gluten-free Halal Kosh Vegetarian	Crustacean Eggs Fish y Peanuts Shellfish S er Lactose-free Vegan	oy
Too many guests in house? Pause online reservations					SAVE



Si hay información adicional sobre el huésped, déjela en Información interna del huésped en el campo de texto correspondiente.

DISH RESERVATION			* °	Test Bistro Training 🕤 최초 🗸
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't	forget to add it to your reservation	book! Back
न Table plan	Walkin informat	ion	Reservation notes	
🎢 Menu	'#' Guests *	3	Internal note. Will be shown f	or this reservation only.
🛎 Guests	Date	Wed, 27/09/2023		
Seedback	Time	Now		
🗠 Reports	Duration	2.5 hours 🔹	Internal guest information	
🌣 Settings 👻	Table(s)	1-2 •	Note will be shown on all rese	ervations made by this guest.
${\cal O}$ Integrations	Source	Walkin	e.g. 10% discount, VIP	
			Allergies Cluten Sesame Nuts Mustard Lactose Celer Lupins Sulphite Diet Cluten-free Halal Kosh Vegetarian	Crustacean Eggs Fish y Peanuts Shellfish Soy ner Lactose-free Vegan
Too many guests in house? Pause online reservations				SAVE



Una vez ingresada toda la información, haga clic en GUARDAR para agregar la visita.

DISH RESERVATION			🌲 🔹 Test Bistro Training 🕤 🛛 🎽 🖌 🚱
Reservations	Have a walk-in custor	ner? Received a reservation request over phone / email? Don't	t forget to add it to your reservation book! Back
Ħ Table plan	Walkin informa	tion	Reservation notes
🎢 Menu	'#' Guests *	3	Internal note. Will be shown for this reservation only.
🛎 Guests	Date	Wed, 27/09/2023	
Seedback	Time	Now	
🗠 Reports	Duration	2.5 hours	Internal guest information
🏟 Settings 👻	Table(s)	1-2 •	Note will be shown on all reservations made by this guest.
𝚱 Integrations	Source	Walkin	e.g. 10% discount, VIP
			Allergies Cluten Sesame Nuts Crustacean Eggs Fish Mustard Lactose Celery Peanuts Shellfish Soy Lupins Sulphite Diet Gluten-free Halal Kosher Lactose-free Vegan Vegetarian
Too many guests in house? Pause online reservations			SAVE



Dado que una reserva sin cita previa no es una reserva próxima, debe filtrar sus reservas de forma diferente. Para ello, utilice las selecciones proporcionadas.

DISH RESERVATION		* •	Test Bistro Trainin	g 🖸 👙		
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!		WALK-IN AD	D RESERVATI	ON	
🛏 Table plan						
¶ Menu	Wed, 27 Sep - Wed, 27 Sep				$\langle \rangle$	
📇 Guests	There is 1 active limit configured for the selected time period			Show m	ore 🗸	
Feedback						
🗠 Reports	○ All ○ Completed		Ö l 🐣 2	m 1/49		
🔅 Settings 👻	Wed, 27/09/2023					
${\cal O}$ Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)		Co	nfirmed	~	
	Print					
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	-AQ Ter	rms of use Imprint	Data privacy	Privacy Set	ttings



Según su selección, verá sus reservas filtradas. Al hacer clic en una reserva , podrá ver más información y ajustarla.

DISH RESERVATION					* *	Test Bis	tro Training 🕤	지 제 전 전 전 전 전	
Reservations	Have a walk-in cu reservation book!	istomer? Received a reservation re	equest over phone / ema	il? Don't forget to	o add it to your	WALK-IN	ADD RESEF	RVATION	
🛏 Table plan									
🎢 Menu	<		Wed, 27 Sep	o - Wed, 27 Sep					
📇 Guests	There is 1 active l	imit configured for the selected t	ime period				Sho	ow more 🗸	
🕲 Feedback									
🗠 Reports	Al			⊖ Cano	elled	Ö 3	₩ 7 〒3/4	49	
🌣 Settings 👻	Wed. 27/09/2023								
${\cal S}$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	8	Done	~	
	50% discount on	cocktails							
							END RESEF	RVATION	
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
	50% discount on	cocktails							
	Your guests seem	n to be running late. Would you lik	te to send them a reserva	tion reminder?			R	EMIND	
Too many guests in house?						-		D SHOW	
Pause online reservations	05·45 DM	Doe John		2 aupet/el	1 (RAD)				



Otra forma de añadir un cliente sin reserva es a través del plano de mesas. Para ello, haga clic en "Plano de mesas".

DISH RESERVATION					* °	Test Bis	tro Training 🕤	শ্বাদ্ধ শ্বাদ	•
Reservations	Have a walk-in custor reservation book!	ner? Received a reservation re	quest over phone / emai	l? Don't forget t	o add it to your	WALK-IN	N ADD RESER	ATION	
🛏 Table plan									
🎢 Menu	<		Wed, 27 Sep	- Wed, 27 Sep					
🛎 Guests	There is 1 active limit	configured for the selected tir	ne period				Sho	w more 🗸	
Seedback									
🗠 Reports	All			⊖ Cano	celled	5 3	2 7 □ 3/4	9	
🌣 Settings 🗸	Wed, 27/09/2023								
${oldsymbol \mathscr{O}}$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	6	Done	~	
	50% discount on cock	tails							
							END RESERV	ATION	
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
	50% discount on cock	tails							
	Your guests seem to b	e running late. Would you like	to send them a reserva	tion reminder?			RE	MIND	
Too many guests in house?							ARRIVED	SHOW	
Pause online reservations	∩5·45 DM	Doe John		2 au laet (c)	1 (RAD)		- <u>-</u>		



Luego haga clic en Disponible para abrir una lista de tablas disponibles.





Una vez que haya elegido su mesa, haga clic en el ícono verde más para agregar una reserva.





Luego, completa la información necesaria. Nota: El número de teléfono y la dirección de correo electrónico son opcionales.





Luego haga clic en CREAR RESERVA para reservar la visita sin cita previa.





• Tu visita será visible entonces en la sección Llegado.





Listo. Has completado el tutorial y ahora sabes cómo añadir huéspedes sin reserva a tus reservas.







Escanee para ir al reproductor interactivo