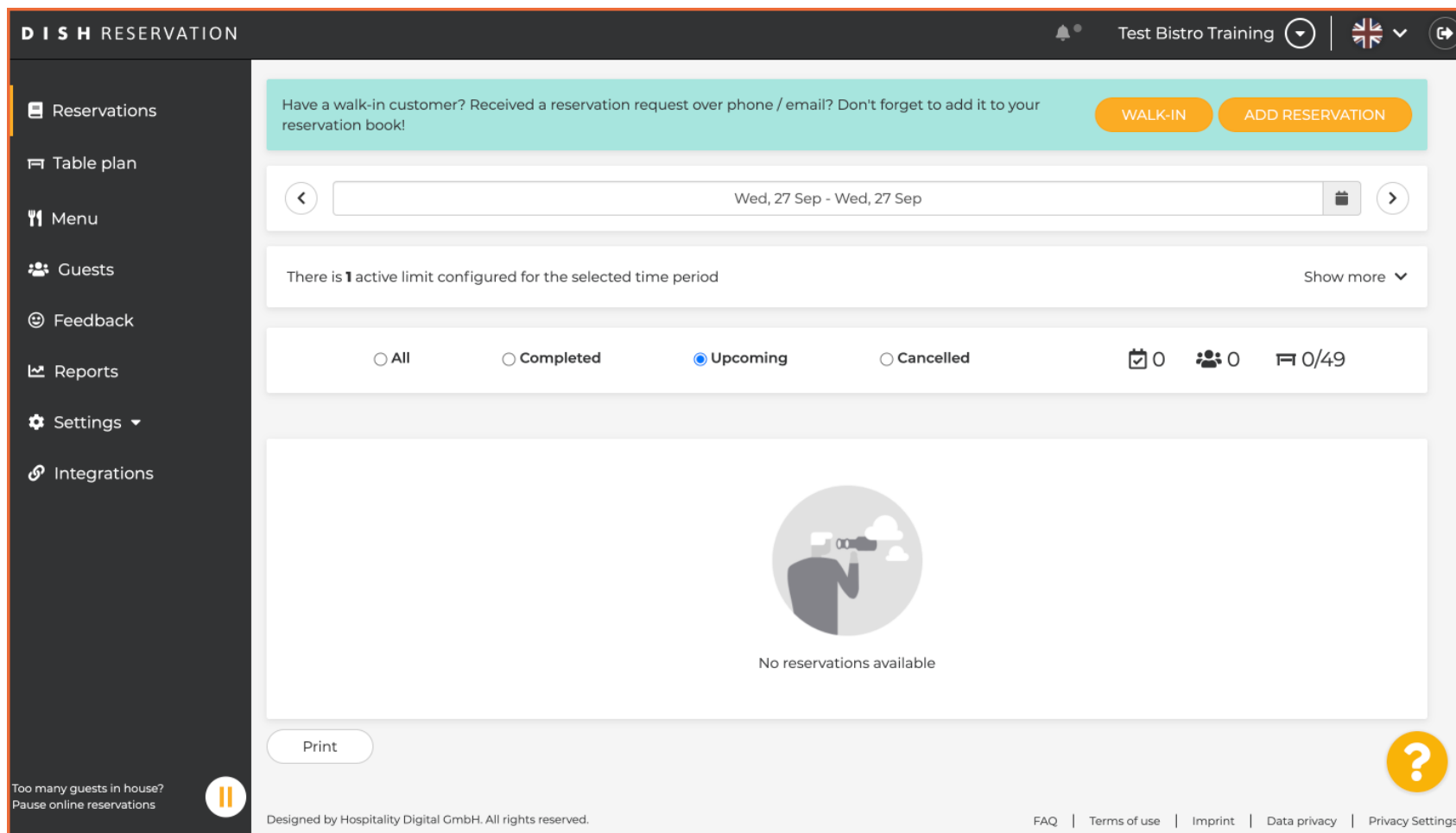




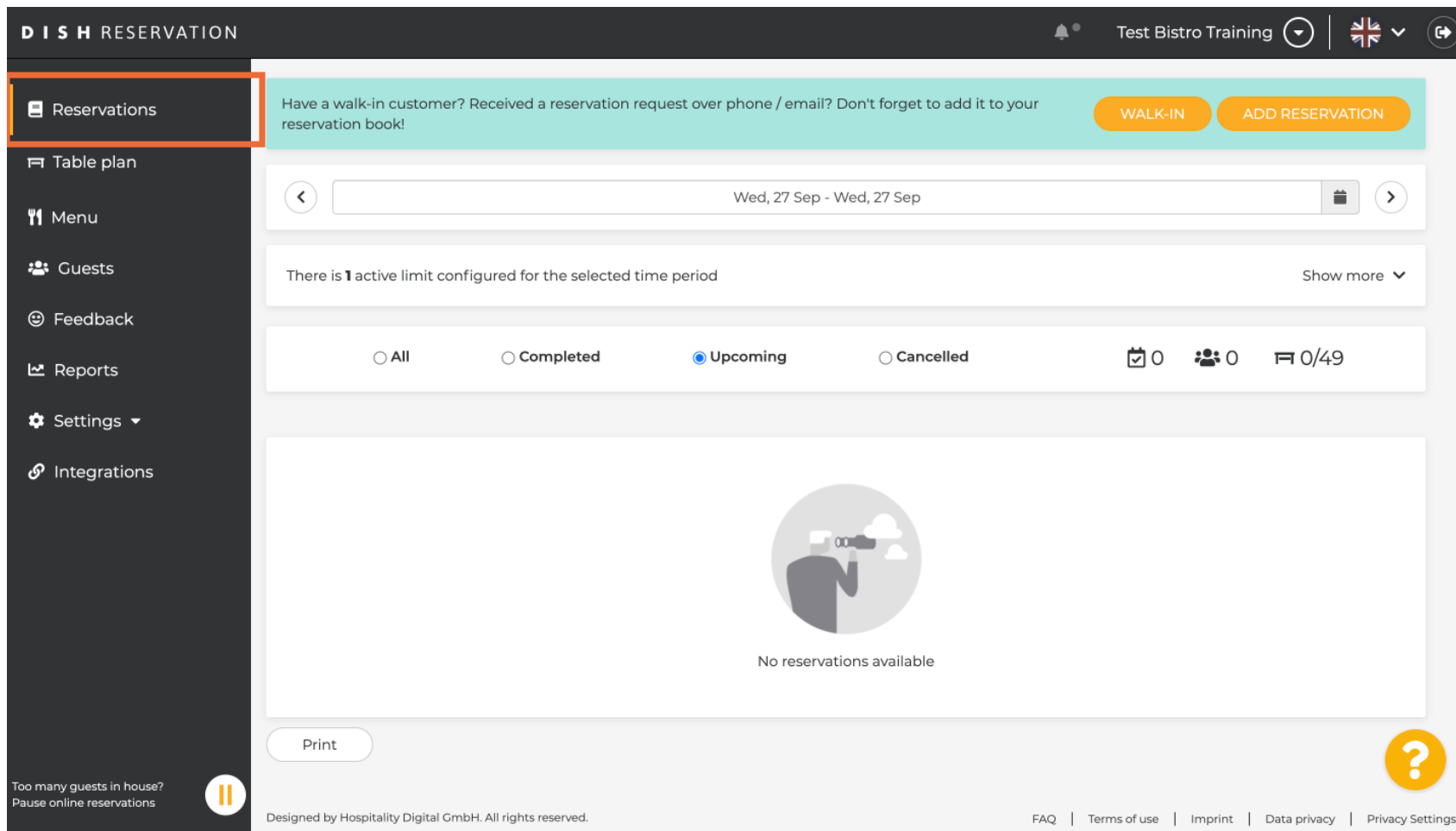
Bem-vindo ao painel de **reservas do DISH**. Neste tutorial, mostramos como usar notas internas para suas reservas.



The screenshot displays the DISH RESERVATION dashboard. The top header includes the DISH logo, a user profile for 'Test Bistro Training', and a language selector set to English. A left sidebar contains navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message about walk-in customers and two buttons: 'WALK-IN' and 'ADD RESERVATION'. Below this is a date range selector showing 'Wed, 27 Sep - Wed, 27 Sep'. A status summary indicates '1 active limit configured for the selected time period' with a 'Show more' link. Filter tabs for 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled' are present, along with counts for calendar, guests, and tables (0/49). The central reservation list is empty, showing a 'No reservations available' message with a magnifying glass icon. A 'Print' button is at the bottom left of the list area. The footer contains a warning about too many guests, a pause icon, design credits to Hospitality Digital GmbH, and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A help icon is in the bottom right corner.



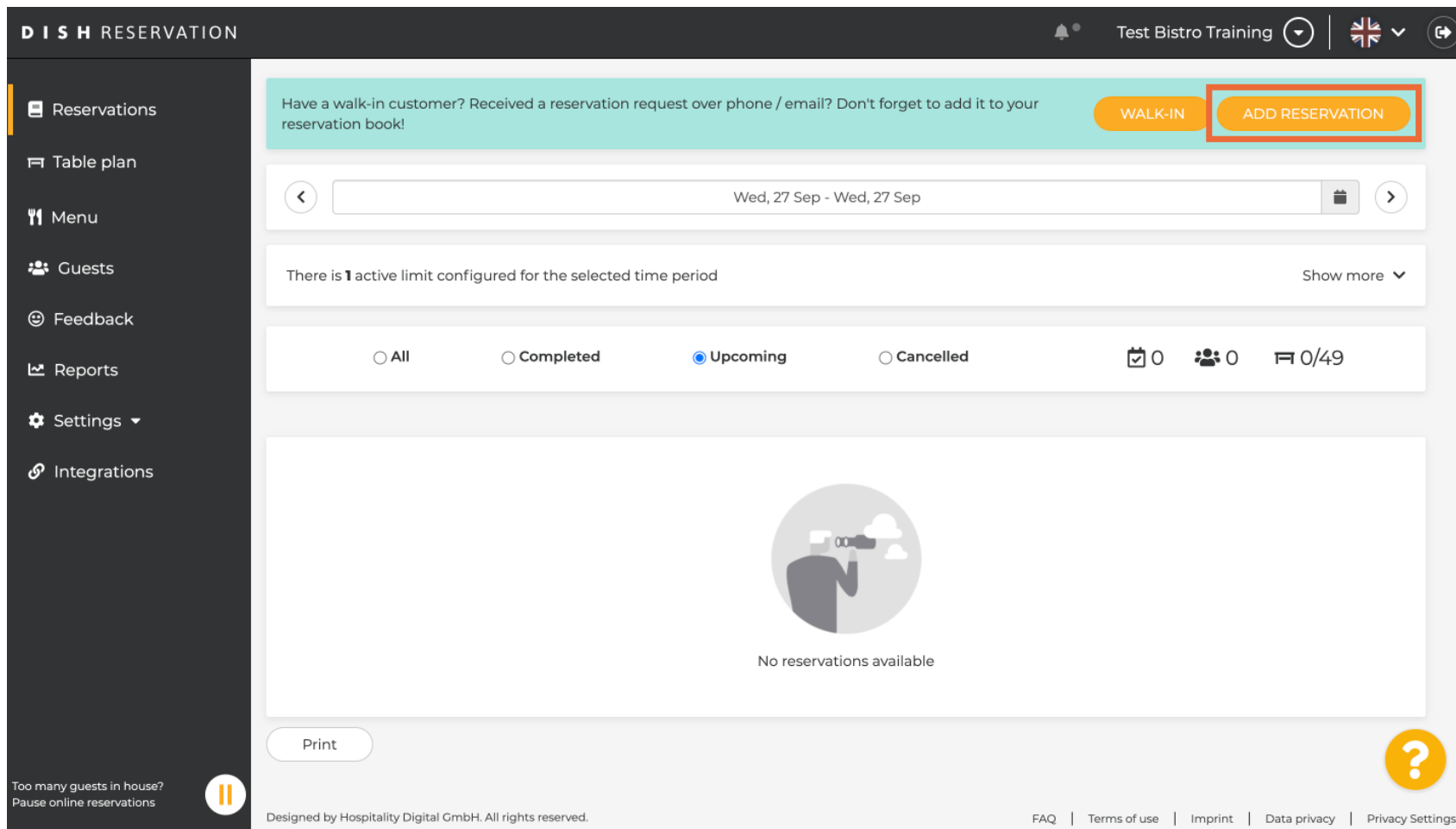
Quando o menu **Reservas** é seleccionado, você vê uma visão geral das suas reservas.



The screenshot displays the DISH RESERVATION interface. On the left, a dark sidebar contains a menu with the following items: Reservations (highlighted with an orange border), Table plan, Menu, Guests, Feedback, Reports, Settings (with a dropdown arrow), and Integrations. The main content area has a dark header with the text "DISH RESERVATION" and a user profile "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a share icon. Below the header, a light blue banner contains the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two orange buttons: "WALK-IN" and "ADD RESERVATION". The main content area features a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". Below this, a message states "There is 1 active limit configured for the selected time period" with a "Show more" link. A filter bar shows "All", "Completed", "Upcoming" (selected), and "Cancelled" filters, along with counts for "0" reservations, "0" guests, and "0/49" tables. The main content area is currently empty, displaying a large circular icon of a person with binoculars and the text "No reservations available". At the bottom left, a "Print" button is visible. At the bottom right, there is a yellow circular help icon with a question mark. The footer includes a notice "Too many guests in house? Pause online reservations" with a pause icon, the text "Designed by Hospitality Digital GmbH. All rights reserved.", and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



Para adicionar uma reserva manualmente, clique em **ADICIONAR RESERVA**.



The screenshot displays the DISH RESERVATION web application interface. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with the text 'DISH RESERVATION', a notification bell, the user 'Test Bistro Training', a language dropdown (showing a UK flag), and a share icon. Below the header is a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two orange buttons: 'WALK-IN' and 'ADD RESERVATION'. The 'ADD RESERVATION' button is highlighted with a red rectangle. Below the banner is a date selector showing 'Wed, 27 Sep - Wed, 27 Sep'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' link. Below this are filter buttons: 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. To the right of these are icons for a calendar (0), guests (0), and a table icon (0/49). The main area shows 'No reservations available' with an illustration of a person looking through binoculars. At the bottom left, a 'Print' button is visible. At the bottom right, there is a yellow circle with a question mark icon. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Uma nova janela será aberta onde você poderá inserir as **informações essenciais da reserva**.

DISH RESERVATION
Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Reservation information

#' Guests *

Date *

Fri, 20/10/2023

Time *

- time -

Duration (in Min/Hours)

Please select capacity and time first

Table(s)

Please select time slot first

Source

Please select

Occasion

Please select

Guest information

Last name

First name

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Too many guests in house?
Pause online reservations



Em seguida, preencha as **informações do hóspede**. **Observação: Nome ou sobrenome, um dos dois é obrigatório.**

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Reservation information

Guests *

2

Date *

Fri, 20/10/2023

Time *

05:45 pm (156 seats)

Duration (in Min/Hours)

02:30

Table(s)

11

Source

Phone

Occasion

Casual dining

Guest information

Last name

First name

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Too many guests in house? Pause online reservations



Se houver observações sobre a reserva, você pode deixá-las em "Observações da reserva". Use o campo de texto correspondente para inserir as informações.

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Reservation information

Guests *2

Date *Fri, 20/10/2023

Time *05:45 pm (156 seats)

Duration (in Min/Hours)02:30

Table(s)11

SourcePhone

OccasionCasual dining

Guest information

Last nameDoe

First nameJohn

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Too many guests in house? Pause online reservations



Há informações adicionais sobre o hóspede? Informe-as em "Informações internas do hóspede" nos campos correspondentes .

DISH RESERVATION

📅 Reservations

📋 Table plan

🍴 Menu

👥 Guests

😊 Feedback

📊 Reports

⚙️ Settings ▾

🔗 Integrations

Too many guests in house?

Pause online reservations

⏸

🔔

Test Bistro Training ▾

🇬🇧

🇬🇧 ▾

➡

Table(s)

11 ▾

Source

Phone ▾

Occasion

Casual dining ▾

Reservation notes

Internal note. Will be shown for this reservation only.

Needs a business receipt.

✓

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten

☐ Sesame

☐ Nuts

☐ Crustacean

☐ Eggs

☐ Fish

☐ Mustard

☐ Lactose

☐ Celery

☐ Peanuts

☐ Shellfish

☐ Soy

☐ Lupins

☐ Sulphite

Diet

☐ Gluten-free

☐ Halal

☐ Kosher

☐ Lactose-free

☐ Vegan

☐ Vegetarian

SAVE

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FAQ

Terms of use

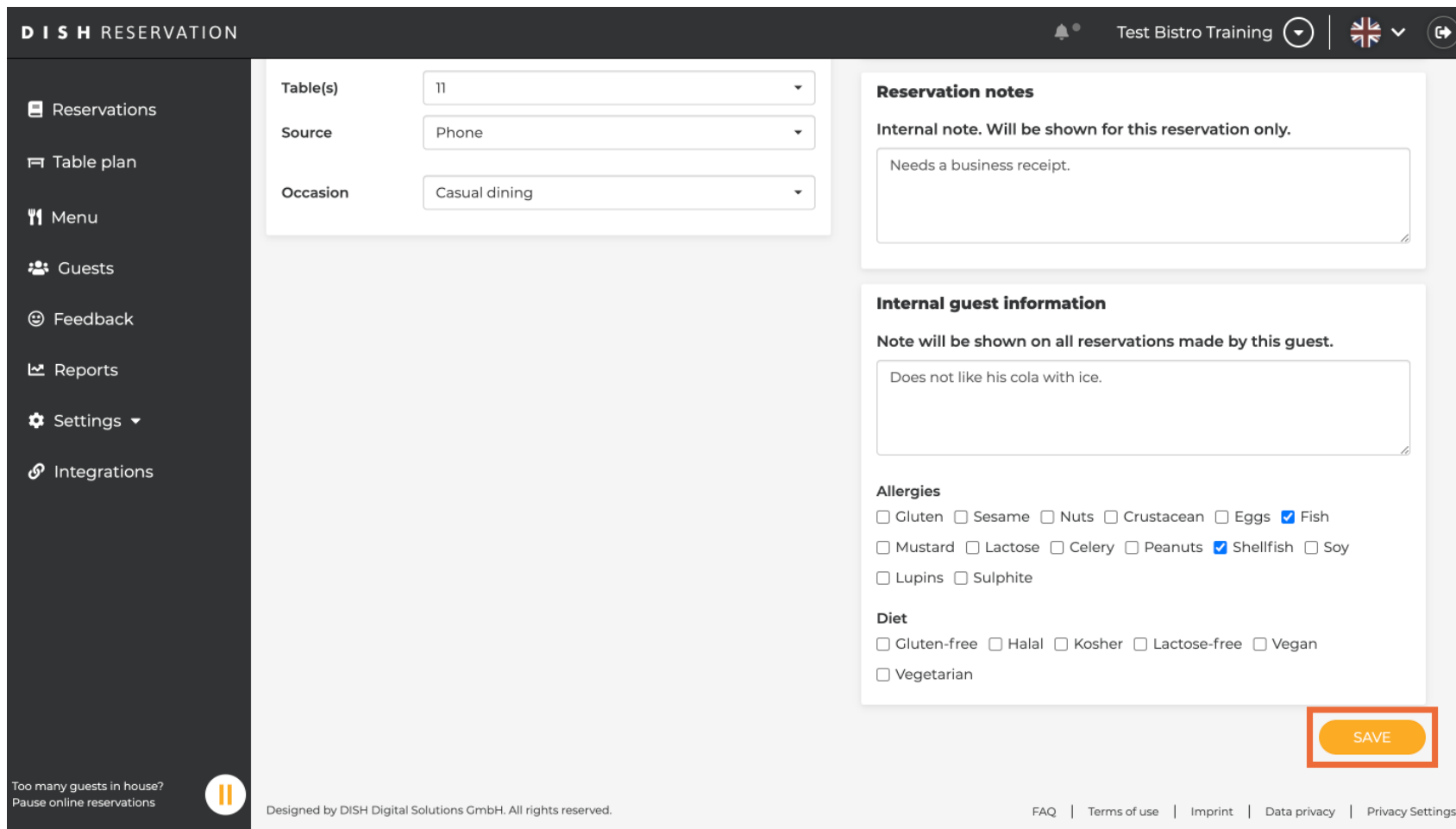
Imprint

Data privacy

Privacy Settings



Depois de inserir todas as informações, clique em **SALVAR** para adicionar a reserva.



DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Too many guests in house?
Pause online reservations

Table(s) 11

Source Phone

Occasion Casual dining

Reservation notes

Internal note. Will be shown for this reservation only.

Needs a business receipt.

Internal guest information

Note will be shown on all reservations made by this guest.

Does not like his cola with ice.

Allergies

☐ Gluten ☐ Sesame ☐ Nuts ☐ Crustacean ☐ Eggs ☒ Fish

☐ Mustard ☐ Lactose ☐ Celery ☐ Peanuts ☒ Shellfish ☐ Soy

☐ Lupins ☐ Sulphite

Diet

☐ Gluten-free ☐ Halal ☐ Kosher ☐ Lactose-free ☐ Vegan

☐ Vegetarian

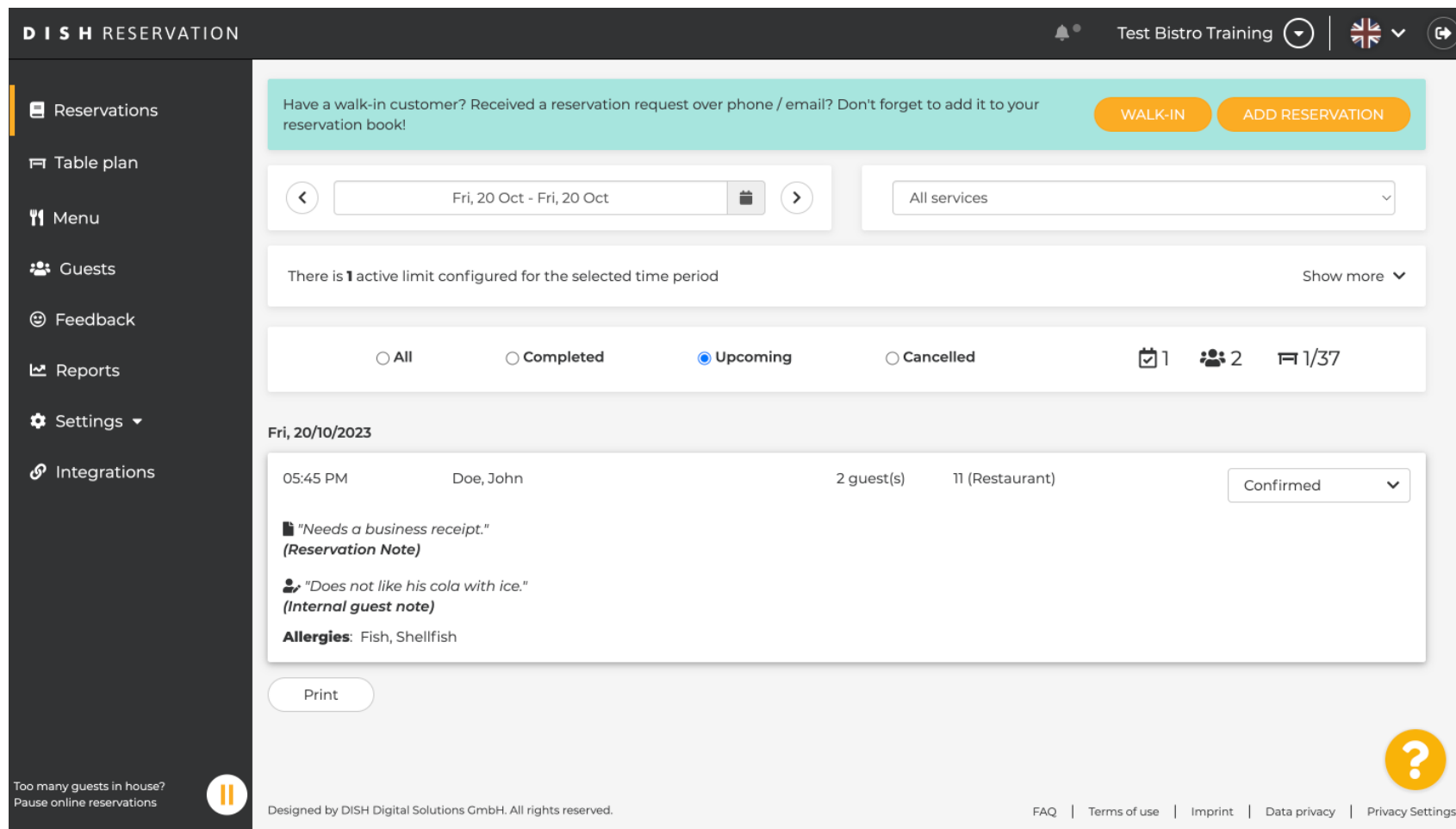
SAVE

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FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



Pronto. Você concluiu o tutorial e agora sabe como usar notas internas para suas reservas.



DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [WALK-IN](#) [ADD RESERVATION](#)

Calendar: Fri, 20 Oct - Fri, 20 Oct | All services

There is 1 active limit configured for the selected time period [Show more](#)

☐ All ☐ Completed ☒ Upcoming ☐ Cancelled 📅 1 👤 2 🍴 1/37

Fri, 20/10/2023

05:45 PM	Doe, John	2 guest(s)	11 (Restaurant)	Confirmed
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Notes:

- (Reservation Note)** "Needs a business receipt."
- (Internal guest note)** "Does not like his cola with ice."
- Allergies:** Fish, Shellfish

[Print](#)

Too many guests in house? Pause online reservations

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Escaneie para ir para o player interativo